

AGENCIES, BOARDS AND COMMISSIONS

Name	# of Current Council Appointments	Member of Council Required?	Board Description	Make-up Description	Legislative Requirement	ABC Terms or ByLaw Requirement	Council Resolution	Recommended Change in Composition
Canada Games Foundation	1	Y	To receive and maintain a fund and apply the income or capital for the training and development of amateur athletes in Canada; to receive the surplus funds of the Saint John 1985 Canada Summer Games Society.	Mayor or Designate		Y		
Cities of New Brunswick	2	Y	To promote the exchange of information among members, to co-operate and liaise with other agencies and associations having a municipal interest, and to strive for a united front in all matters pertaining to the realization of municipal goals as may be requested or deemed advisable from time to time.					
City of Saint John Shared Risk Pension Plan Board of Trustees	0	N	Effective January 1, 2013 the City of Saint John Shared Risk Plan converted and replaced the City of Saint John pension plan. The primary purpose of the CSJ Shared Risk Plan is to provide pensions to eligible employees after retirement and until death in respect of their service as employees.					
Community Grants Evaluation Committee	2	Y	The City of Saint John Community Grants Evaluation Committee is a standing committee of three City staff, two community members-at-large and two Common Council Members. Committee representation of City Staff shall include a representative from Finance and Administrative Services and two representatives from Growth & Community Development Services.	Three City staff, two community members-at-large and two Common Council Members			Y	
Federation of Canadian Municipalities	1	Y	The Federation of Canadian Municipalities is the national voice of municipal government representing 90 per cent of Canada's municipal population.					

Finance Committee (Council Standing Committee)	6	Y	The Primary responsibilities of the Finance Committee include: financial reporting, audit, accounting systems, and internal controls, budget development, forecasting, fiscal management, resource allocation, open data, information management and continuous improvement.					Y	
Fort LaTour Development Authority	0	N	The objective of the Fort LaTour Development Authority is to develop or cause to be developed the area of land on which Fort LaTour was located and adjacent land as a historic attraction for the educational benefit of the citizens of New Brunswick and for the economic advantage of the City.						
Greater Saint John Regional Facilities Commission	2	Y	Allocate funding to the regional facilities in Saint John, including Harbour Station, Aquatic Centre, Imperial Theatre, Saint John Arts Centre, and the Trade and Convention Centre. Each municipality in greater Saint John appoints a member.						
Growth Committee (Council Standing Committee)	6	Y	The Primary responsibilities of the Growth Committee include growth of the economy and tax base with linkage to Enterprise SJ, Waterfront development, Industrial parks, Tourism development, and Heritage preservation. The Committee will establish key relationships with the Planning Advisory Committee, Saint John Development Corporation, Saint John Industrial Parks, Uptown Saint John, Enterprise Saint John, Discover SJ, Heritage Development Board, Saint John Port Authority, SJ Sub-standard Properties Appeal Committee, Trade and Convention Oversight Committee.					Y	

Harbour (TD) Station Commission	1	N	The Saint John Harbour Station Commission was established to manage the operations of the Harbour (TD) Station. The City has the obligation under the legislation to finance all net operating and capital expenditures. All capital assets acquired and held for use of the Commission are vested in the City. Harbour (TD) Station commenced operations October 2, 1993.	4 members appointed by Council. Mayor Ex Officio					
Heritage Development Board	1	Y	The purpose of the Heritage Development Board is to investigate and report on the establishment of preservation areas and related by-laws and includes such things as making recommendations on by-laws, engaging consultants, advising management with respect to policy and adopting guidelines.	1 Councillor appointed by the Mayor;	Heritage Conservation Act				
Imperial Theatre Inc.	0	N	Board members must not only be, but must be seen to be, supporters of the Theatre. They should also avoid potential conflicts of interest between their Board roles and in their work, so that they can be relatively unfettered in their support of the Theatre. Board members will bring with them different skill sets, experience and expertise – which will allow them to provide the Theatre, and other Board members, with measurable and valuable “in-kind” contributions to the Theatre’s operation.						
Lord Beaverbrook Rink	0	N	To manage and administer the operations of the Lord Beaverbrook Rink.						
Nominating Committee	3	Y	3 Member Committee of Council established to make recommendations for appointments to the City’s agencies, boards, and commissions.					Y	

Planning Advisory Committee	1	N	To provide advice to Common Council on applications to amend the Municipal Development Plan, the Zoning By-Law or Section 39 Conditions, subdivision proposals where new infrastructure (i.e. roads), public right-of-ways, easements or dedications for Land for Public Purposes are involved.;and to make decisions with respect to proposals for conditional uses, significant variances, establishment of similar, compatible and temporary uses.	Council members and City employees can be on PAC, but must not constitute majority (their terms end with their status).					From 1 to 2 members of Council
PRO Kids (Positive Recreation Opportunities for Kids)	1	Y	PRO Kids provides program and financial assistance to children and youth in need so that all children and youth will have the opportunity to participate in the arts, cultural, recreation, and sport activity of their choice.	Common Council appoints 11 members plus at least one member of Common Council.					
Rockwood Park Endowment Fund	0	N	To serve as The City of Saint John's original administrators of the \$2,000,000 endowment fund committed by Brunswick Pipeline to the Saint John Horticulture Association.						
Saint John Airport	0	N	The Saint John Airport serves a region consisting of approximately 200,000 residents. The airport operates as a community not-for-profit corporation, incorporated in the Province of New Brunswick under a lease agreement with the federal government. Governance and operating transparency is ensured by the appointment of a Board of Directors representing a number of stakeholder groups.						
Saint John Aquatic Centre Commission	0	N	The Commission is responsible for the management and operation of the City's Aquatic Centre facility and to promote and initiate recreational programs, activities and sporting events in and on the property and facilities managed and controlled by it for persons of all ages and interests in order to advance the health, welfare and well-being of the people of the City and the Province.	Mayor Ex Officio					

Saint John Board of Police Commissioners	2 (only 1 required)	Y	The Saint John Board of Police Commissioners is the governance authority for the Police Force. The role of the Board is to establish a vision and actionable objectives for the community, to provide oversight (including complaints) and to ensure accountability in the application of Police resources to accomplish the objectives.	1 appointed by Solicitor Gen., 1 shall be the Mayor (or Mayor's designate) and 6 others appointed by Council who MUST LIVE IN THE CITY.	Police Act			
Saint John Community Arts Board	2	N	The Saint John Community Arts Board develops and promotes the arts as integral to the vitality of the Saint John community. Saint John is a vibrant creative centre embracing excellence, originality, diversity and artistic expression that inspires people to live here as their community of choice.	Council appoints all members, 2 of whom may be members of Council				
Saint John Emergency Measures Organization Committee	4	Y	The Saint John Emergency Measures Organization committee's role is to advise the municipality on the development of emergency measures plans for the municipality.	Committee consists of the Mayor and 3 members of Council.			Y	
Saint John Energy (Power Commission of the City of Saint John)	1	N	The Commissioners are ultimately responsible for approving the operations, making decisions on operating plans and policies, which involves an awareness of a variety of legislation and other matters.	The number of Commissioners shall be the number appointed by the City of Saint John from time to time.				
Saint John Free Public Library	0	N	The duties of the board are specified under the NB Public Libraries Act. Members of this board are considered trustees. Collectively, they administer all aspects of the library, in conjunction with the head librarian.					

Saint John Parking Commission	3 N		<p>The purpose of the Saint John Parking Commission is to regulate and control parking in the City of Saint John and to maintain the parking meters installed on said streets with power to install and/or remove meters as the Commission deems desirable; to establish the rates to be charged and to collect the proceeds. The commission has the power to make and alter rules and regulations with respect to parking on property or facilities owned or controlled by it and also, subject to the approval of the Police Department, with respect to parking on public streets, highways or public places.</p>	Maximum of 7 members appointed by Council				
Saint John Port Authority	0 N		<p>The mandate of the Saint John Port Authority is to oversee the operation of the Port of Saint John, provide the required port infrastructure to support maritime trade and to promote the port in the best interests of Canada's domestic and international waterborne trade. The Board is responsible for the management of the activities of the Authority.</p>					
Saint John Substandard Properties Appeal Committee	0 N		<p>The Saint John Substandard Properties Appeal Committee is required to allow those property owners who have been served a notice dealing with dangerous and unsightly premises to appeal the decision of the Standards Officer.</p>					
Saint John Transit Commission	3 Y		<p>The Saint John Transit Commission was established by the City of Saint John to operate the public transit system. The City has the obligation under the legislation to finance all net operating and capital expenditures. The Commission has full power and authority to maintain and operate a public transit system.</p>	The Council shall appoint not more than seven members to the Commission, three of whom shall be members of the Council.	Saint John Transit Commission Act			

Strategic Planning Steering Committee	3 Y		<p>The City of Saint John is preparing to develop a new 10-Year Strategic Plan. The plan will identify a renewed vision for the City and a new set of long-term goals that will move our community forward in achieving its vision.</p> <p>Committee members will remain until the end of the project.</p> <p>To help guide this process, the City of Saint John is establishing a Strategic Plan Steering Committee and accepting applications from residents to serve on the Committee.</p>	Three (3) Members of Common Council			Y	Change to committee composition, we suggest one member from each committee of Council sit on the Steering Committee rather than chairs of Growth and Finance.
Trade and Convention Centre Oversight Committee	1 N		Established to review the annual budget prepared by Hilton Canada for the operation of the Saint John Trade and Convention Centre; to monitor the operations of the facility pursuant to an agreement between the City of Saint John and Hilton Canada Inc., and to make a recommendation to the Greater Saint John Regional Facilities Commission for the amount of the annual operating subsidy to be shared by the four municipalities.					
Uptown Saint John	1 N		To assist, promote, encourage, coordinate and advance commercial, residential, recreational, cultural, civic development and economic welfare of the Central Business District.	Board of Directors has 21 members, of whom City appoints one member.				