

## COUNCIL REPORT

M&C No.	2018-324
Report Date	November 15, 2018
Meeting Date	November 19, 2018
Service Area	Finance and Administrative Services

His Worship Mayor Don Darling and Members of Common Council

***SUBJECT: Carleton Community Center Improvements Small Communities Fund (SCF) Contribution Agreement***

### ***OPEN OR CLOSED SESSION***

This matter is to be discussed in open session of Common Council.

### ***AUTHORIZATION***

Primary Author	Commissioner/Dept. Head	City Manager
<b><i>Samir Yammine</i></b>	<b><i>Kevin Fudge</i></b>	<b><i>Neil Jacobsen</i></b>

### ***RECOMMENDATION***

It is recommended that the City enter into the Contribution Agreement under the Small Communities Fund (SCF) for Carleton Community Center Improvements in the form and upon the terms and conditions as attached; and that the Mayor and Common Clerk be authorized to execute the said Agreement

### ***EXECUTIVE SUMMARY***

The purpose of this report is to seek Common Council's approval to execute the Funding Agreement under the Small Communities Fund (SCF) for the Carleton Community Center Improvements.

### ***PREVIOUS RESOLUTION***

NA

### ***REPORT***

Staff have been previously authorized by Council to proceed with the funding application for the Carleton Community Center Improvements

The City received a notification from the Province of New Brunswick that the application was successful and the City of Saint John has been approved for a grant in the amount of \$284,352 toward Carleton Community Center Improvements.

The SCF funding will be used toward the cost of the following activities and scope of work:

- Install new energy efficiency exterior windows
- Install High Energy Efficiency Heating and Ventilation system including smart control system
- Replace the existing lighting with a high energy efficiency lighting system

The benefits of the project are as follow:

- Reduce GHG emissions by 22 Tonnes of CO2
- Reduce Infrastructure deficit by approximately \$400,000
- Reduce Annual Energy Cost by approximately \$22,000
- Improve customer service and reliability of asset performance thus minimizing risks associated with assets failure
- Defer Approved Capital cost to other capital projects. The SCF funding has provided opportunity to reduce or defer over \$190,000 in approved capital fund
- Showcase the City Market as an example of environmental and economic sustainability

### ***STRATEGIC ALIGNMENT***

The proposed Project is aligned with the following City plans, policies, Council Priorities, programs and practices:

1- Municipal Energy Efficiency Program (MEEP) and the Climate Change and Community Energy Plan objective to reduce GHG emissions.

2- City of Saint John Asset Management Policy objectives to apply risk-based decision and life-cycle costing principles to prioritize capital investment, identify alternative measures, facilitate the leveraging of infrastructure funding from external sources, take into consideration climate change impact, and improve the reliability of customer service.

3-Plan SJ to reduce the City's ecological footprint and strives toward greater long term environmental sustainability for future generations and conserve energy and reduces energy use through sustainable Building design, alternative energy systems and reduced auto dependence

4- Council Priorities to be financially responsible by leveraging opportunities to generate alternative funding sources as well as Invest in, arts, culture and recreation experience s that create a sense a community pride

***SERVICE AND FINANCIAL OUTCOMES***

The City of Saint John will receive a total grant up in the amount of \$284,352 toward the proposed initiative. The proposed improvements capital cost have been approved under the 2017 Capital Budget.

***INPUT FROM OTHER SERVICE AREAS AND STAKEHOLDERS***

The City of Saint John Finance and Administrative Services Department have reviewed the attached Agreement and are satisfied with the recommendation as they pertain to their respective areas of services

***ATTACHMENTS***

Small Communities Fund Contribution Agreement