



The City of Saint John

MINUTES – REGULAR MEETING
COMMON COUNCIL OF THE CITY OF SAINT JOHN
DECEMBER 16, 2019 AT 6:00 PM
IN THE COUNCIL CHAMBER

Present: Mayor Don Darling
Deputy Mayor Shirley McAlary
Councillor-at-Large Gary Sullivan
Councillor Ward 1 Blake Armstrong
Councillor Ward 1 Greg Norton
Councillor Ward 2 Sean Casey
Councillor Ward 3 Donna Reardon
Councillor Ward 4 David Merrithew

Absent: Councillor Ward 2 John MacKenzie
Councillor Ward 3 David Hickey
Councillor Ward 4 Ray Strowbridge

Also Present: City Manager J. Collin
City Solicitor J. Nugent Q.C.
Fire Chief K. Clifford
Commissioner Growth & Community Development J. Hamilton
Commissioner Finance and Treasurer K. Fudge
Commissioner Transportation and Environment M. Hugenholtz
Commissioner Saint John Water B. McGovern
Common Clerk J. Taylor
Deputy Common Clerk P. Anglin

1. Call to Order

1.1 Canada 55+ Games Legacy Funds Presentation to Council

Mr. Glen Hicks appeared on behalf of the Canada 55+ 2018 Games. A \$30,000 legacy fund contribution to support senior healthy active living projects was presented to the City.

2. Approval of Minutes

2.1 Minutes of December 2, 2019

Moved by Councillor Merrithew, seconded by Deputy Mayor McAlary:
RESOLVED that the minutes of the meeting of Common Council held on December 2, 2019, be approved.

MOTION CARRIED.

2.2 Minutes of December 4, 2019 Special Meeting

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:
RESOLVED that the minutes of the special meeting of Common Council held on December 4, 2019, be approved.

MOTION CARRIED.

3. Approval of Agenda

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:
RESOLVED that the agenda of this meeting be approved with the addition of items:

17.1 Freedom of the City remains tabled not having a full quorum of Council required for a unanimous vote.

17.2 South Bay Wellfield Sustainable Yield – Claim Against Peer Reviewers and Related Legal Costs

17.3 Develop SJ Employment Extension and Secondment Extension Agreements

17.4 Discover SJ Contract Renewal

17.5 Appointments to Committees, and that the following items be moved ahead on the agenda to be discussed after Members Comments:

13.1 2020 General Fund Operating Budget

13.2 Long-term Financial Plan Policy FAS-020

13.3 Ten Year Long-Term Financial Plan

MOTION CARRIED.

4. Disclosures of Conflict of Interest

The City Solicitor, Deputy City Manager and Councillor Norton declared a conflict with item 17.2 South Bay Wellfield Sustainable Yield – Claim Against Peer Reviewers and Related Legal Costs; and the City Solicitor declared a conflict with item 10.5 Proposed Zoning By-Amendment – 289 Sydney Street with Section 59 Conditions (3rd Reading) and 10.5.1 Supplementary Report – Rezoning Application – 289 Sydney Street Proposed Section 59 Conditions.

5. Consent Agenda

5.1 That as recommended in the submitted Planning Advisory Committee report *Subdivision (Money-in-Lieu of Land for Public Purposes) 236-240 Millidge Avenue*, Common Council authorize the acceptance of money-in-lieu of the required Land for Public Purposes for the proposed subdivision at 236-240 Millidge Avenue (PID 00430975).

5.2 That as recommended by the City Manager in the submitted report *M&C 2019-357: Designation of By-Law Enforcement Officer*, Common Council adopt the following resolution:

1. **WHEREAS** the Common Council of The City of Saint John has enacted certain by-laws pursuant to the authority of the *Local Governance Act*, including the *Saint John Unsightly Premises and Dangerous Buildings and Structures By-law*, By-law Number M-30, and amendments thereto, (the “*Saint John Unsightly Premises and Dangerous Buildings and Structures By-law*”) and it may from time to time be necessary to commence proceedings in the Provincial Court of the Province of New Brunswick, when a person has violated or failed to comply with the said By-law;

AND WHEREAS section 72 of the *Local Governance Act* provides that a council may appoint by-law enforcement officers for the local government and may determine their terms of office;

AND WHEREAS subsection 132(1) and 132(2) of the *Local Governance Act* provides that an officer appointed by council may notify the owner or occupier of premises, a building or structure by notice in the form prescribed by regulation when a condition exists pursuant to subsections 131(1), 131(2) or 131(3) of the said Act;

AND WHEREAS section 150(1) of the *Local Governance Act* provides that proceedings for breach of a by-law shall be commenced in the name of the clerk of the municipality or such other person as is designated for that purpose by the council;

NOW THEREFORE BE IT RESOLVED, that Benn Purinton is hereby appointed as a by-law enforcement officer with respect to the enforcement of the *Saint John Unsightly Premises and Dangerous Buildings and Structures By-law*, effective immediately, and this appointment shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until it is rescinded by Common Council, whichever comes first;

AND BE IT FURTHER RESOLVED, that Benn Purinton is hereby appointed and authorized to notify owners and occupiers with respect to premises, buildings or structures that are unsightly; buildings or structures that are a hazard to the safety of the public by reason of being vacant or unoccupied; buildings or structures that are a hazard to the safety of the public by reason of dilapidation or unsoundness of structural strength, as set out in the *Saint John Unsightly Premises and Dangerous Buildings and Structures By-law*, effective immediately, and this appointment and authorization shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until it is rescinded by Common Council, whichever comes first;

AND BE IT FURTHER RESOLVED, that Benn Purinton is hereby designated and authorized to lay informations in the Provincial Court of the Province of New Brunswick for breach of the *Saint John Unsightly Premises and Dangerous Buildings and Structures By-law*, effective immediately, and this designation and authorization shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until it is rescinded by Common Council, whichever comes first.

2. **WHEREAS** the Common Council of The City of Saint John has enacted certain by-laws pursuant to the authority of the *Local Governance Act*, S.N.B. 2017 c.18, and amendments thereto, (the "*Local Governance Act*") including the *Saint John Unsightly Premises and Dangerous Buildings and Structures By-law*, By-law Number M- 30 and amendments thereto, and it may from time to time be necessary to make inspections for the administration of the By-law;

AND WHEREAS section 72 of the *Local Governance Act* provides that a council may appoint by-law enforcement officers for the local government and may determine their terms of office;

AND WHEREAS subsection 144(2) of the *Local Governance Act* provides that a council may authorize officers enter the land, building or other structure at any

reasonable time, and carry out the inspection after giving reasonable notice to the owner or occupant of the land, building or other structure to be entered;

NOW THEREFORE BE IT RESOLVED, that Benn Purinton, by-law enforcement officer, is hereby appointed as an inspection officer and authorized to enter at all reasonable times upon any property within the territorial boundaries of the City of Saint John for the purpose of making any inspection that is necessary for the administration of the *Saint John Unightly Premises and Dangerous Buildings and Structures By-law* which received first and second reading by Common Council on May 22, 2018 and third reading on June 4, 2018, being enacted upon approval by the Minister of Local Government, and/or the *Local Governance Act* effective immediately, and this authorization shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until rescinded by Common Council, whichever comes first.

3. **WHEREAS** subsection 135(4) of the *Local Governance Act* provides that within thirty days after the terms of a notice have been complied with or a debt due to a municipality or due to the Minister of Finance, as the case may be, is discharged, the municipality shall provide a certificate in the form prescribed by regulation which requires that the corporate seal of the municipality to be affixed;

NOW THEREFORE BE IT RESOLVED, that Jonathan A. Taylor, Common Clerk, is hereby authorized to affix the corporate seal of The City of Saint John to a Certificate of Discharge that is issued by Benn Purinton under the *Saint John Unightly Premises and Dangerous Buildings and Structures By-law*, and such authorization shall continue until Jonathan A. Taylor ceases to be the Common Clerk of The City of Saint John or until it is rescinded by Common Council, whichever comes first

4. **WHEREAS** the Common Council of The City of Saint John has enacted certain by-laws pursuant to the authority of the *Community Planning Act*, S.N.B 2017, c. 19, and amendments thereto, (the "*Community Planning Act*") including the *Saint John Building By-law*, By-law Number C.P. 102 and amendments thereto, and it may from time to time be necessary to make inspections for the administration of this By-laws;

AND WHEREAS subsection 133(1) of the *Community Planning Act* provides that a council may authorize persons at all reasonable times, and with the consent of the owner or occupant, enter any land, building or premises for the purposes of inspection if the Director, the development officer or the person authorized by the Minister or the council has reasonable grounds to believe that a development or form of development on or in the land, building or premises violates a provision of this Act or the regulations or a bylaw or an order made under this Act;

NOW THEREFORE BE IT RESOLVED, that Benn Purinton is hereby authorized at all reasonable times, and with the consent of the owner or occupant, enter any land,

building or premises within the territorial boundaries of the City of Saint John for the purpose of making any inspection that is necessary for the administration of the *Saint John Building By-law*, effective immediately, and this authorization shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until rescinded by Common Council, whichever comes first.

5. **WHEREAS** the Common Council of The City of Saint John has enacted certain by-laws pursuant to the authority of the *Community Planning Act*, S.N.B 2017, c. 19, and amendments thereto, (the "*Community Planning Act*") including the *Saint John Building By-law*, By-law Number C.P. 102, and amendments thereto, and it may from time to time be necessary to make orders for the administration of these By-laws;

AND WHEREAS subsection 134(1) of the *Community Planning Act* provides that a council may authorize persons to, when a development is undertaken in violation of the *Community Planning Act*, a by-law or regulation under the *Community Planning Act*, a by-law or terms and conditions imposed on the development, order the cessation of the development, alteration of such development so as to remove the violation, or the doing of anything required to restore the land, building or structure to its condition immediately prior to the undertaking of such development;

NOW THEREFORE BE IT RESOLVED, that Benn Purinton is hereby authorized to, when a development is undertaken in violation of the *Community Planning Act*, the *Saint John Building By-law* or the terms and conditions imposed on the development, order the cessation of the development, alteration of such development so as to remove the violation, or the doing of anything required to restore the land, building or structure to its condition immediately prior to the undertaking of such development, effective immediately, and this authorization shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until rescinded by Common Council, whichever comes first.

6. **WHEREAS** the Common Council of The City of Saint John has enacted certain by-laws pursuant to the authority of the *Community Planning Act*, S.N.B 2017, c. 19, and amendments thereto (the "*Community Planning Act*"), including the *Saint John Building By-law*, By-law Number C.P. 102, and amendments thereto, and it may from time to time be necessary to commence proceedings in the Provincial Court of the Province of New Brunswick, when a person has violated or failed to comply with the said By-law;

AND WHEREAS paragraph 137(a) of the *Community Planning Act* provides that no person shall violate or fail to comply with a provision of a by-law made under this Act;

AND WHEREAS section 139 of the *Community Planning Act* provides that proceedings for an offence under this Act shall be commenced in the name of the Minister or the clerk of the local government or any other person who is designated for that purpose by the council;

NOW THEREFORE BE IT RESOLVED, that Benn Purinton is hereby designated and authorized to lay informations in the Provincial Court of the Province of New Brunswick for breach of the *Saint John Building By-law*, effective immediately, and this appointment and authorization shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until it is rescinded by Common Council, whichever comes first

7. **WHEREAS**, the Common Council of The City of Saint John has enacted certain by-laws pursuant to the authority of the *Local Governance Act*, S.N.B. 2017 c.18, including the *Saint John Dog Control By-law*, By-law Number M-13, and the *Mobile Home Parks By-law*, By-law Number M-20, including all amendments thereto, and it may from time to time be necessary to commence proceedings in the Provincial Court of the Province of New Brunswick, when a person has contravened or failed to comply with these By-laws;

AND WHEREAS section 72 of the *Local Governance Act* provides that a council may appoint by-law enforcement officers for the local government and may determine their terms of office;

AND WHEREAS section 150(1) of the *Local Governance Act* provides that proceedings for breach of a by-law shall be commenced in the name of the clerk of the local government or such other person as is designated for that purpose by the council;

NOW THEREFORE BE IT RESOLVED, that Benn Purinton is hereby appointed as by-law enforcement officer with respect to the enforcement of the *Saint John Dog Control By-law* and the *Mobile Home Parks By-law*, effective immediately, and this appointment shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until it is rescinded by Common Council, whichever comes first;

AND BE IT FURTHER RESOLVED, that Benn Purinton is hereby designated and authorized to lay informations in the Provincial Court of the Province of New Brunswick for breach of the *Saint John Dog Control By-law* and the *Mobile Home Parks By-law*, effective immediately, and this appointment and authorization shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until it is rescinded by Common Council, whichever comes first.

8. **WHEREAS**, the Common Council of The City of Saint John has enacted certain by-laws pursuant to the authority of the *Community Planning Act*, S.N.B 2017, c. 19, and amendments thereto, (the "*Community Planning Act*"), including the *City of Saint John Flood Risk Areas By-law*, By-law Number C.P. 11, and *The Zoning By-law*, By-law Number C.P. 110, including all amendments thereto, and it may from time to time be necessary to commence proceedings in the Provincial Court of the Province of New Brunswick, when a person has contravened or failed to comply with these By-laws;

AND WHEREAS paragraph 137(a) of the *Community Planning Act* provides that no person shall violate or fail to comply with a provision of a by-law made under this Act;

AND WHEREAS section 139 of the *Community Planning Act* provides that proceedings for an offence under this Act shall be commenced in the name of the Minister or the clerk of the local government or any other person who is designated for that purpose by the council;

NOW THEREFORE BE IT RESOLVED, that Benn Purinton is hereby designated and authorized to lay informations in the Provincial Court of the Province of New Brunswick for breach of the *City of Saint John Flood Risk Areas By-law* and *The Zoning By-law*, effective immediately, and this appointment and authorization shall continue until he ceases to be an employee of Growth and Community Development Services of The City of Saint John or until it is rescinded by Common Council, whichever comes first.

5.3 That as recommended by the City Manager in the submitted report *M&C 2019-368: Agreement with NB Power for Back-up Fire Protection Services at the Point Lepreau Generating Station*, Common Council authorize the Mayor and Common Clerk to execute the submitted agreement with NB Power for the purpose of adding an extra two months to the soon-to-be expired Backup Fire Protection and Training Agreement for Point Lepreau Power Generating Station to permit the parties to conclude the negotiation and drafting of a new longer-term agreement.

5.4 That as recommended by the City Manager in the submitted report *M&C 2019-346: Proposed Public Hearing Date – 95 Wentworth Street, 819 Millidge Avenue, 251 Loch Lomond Road*, Common Council approve that public hearing for the rezoning applications of Tower Contracting (95 Wentworth Street), Don-More Surveys & Engineering Ltd. (819 Millidge Avenue) and Sandra Ferris (251 Loch Lomond Road) be scheduled for Monday February 10, 2020 at 6:30 p.m. in the Ludlow Room, and that the applications be referred to the Planning Advisory Committee for a report and recommendation.

5.5 That as recommended by the City Manager in the submitted report *M&C 2019-367: Rainbow Park Lighting*, Common Council award the tender submitted by Galbraith Construction Ltd. for the supply and placement of lighting fixtures in Rainbow Park at a negotiated tender price of \$130,370.00 plus HST as calculated based on estimated quantities, and further that the Mayor and Common Clerk be authorized to execute the necessary contract documents.

5.6 That as recommended by the City Manager in the submitted report entitled *M&C 2019-364: City Accepting the Donation of Public Art*, Common Council approve the following:

1. That the Mayor and Common Clerk be authorized to execute the contract between the City of Saint John, Uptown Saint John and Sculpture Saint John, as submitted in *M&C 2019-364: City Accepting the Donation of Public Art attachment A*; and
2. That the Mayor and Common Clerk be authorized to execute the contract between the City of Saint John, Kiwanis Club and Sculpture Saint John as submitted in *M&C 2019-364: City Accepting the Donation of Public Art attachment B*.

5.7 That as recommended by the City Manager in the submitted report *M&C 2019-365: West Side Food Bank Lease*, Common Council approve the following:

- 1) That the City extend another 5 year term of in-kind support to the West Side Food Bank, out of the Carleton Community Centre; including free rent, heat, lights and power consumption,
- 2) That the City Solicitor be directed to prepare all necessary documents, comparable to the past 5 year agreement which expired on Dec. 1, 2019, and
- 3) That the Mayor and Common Clerk be authorized to execute the necessary documents.

5.8 That as recommended by the City Manager in the submitted report *M&C 2019-355: Community Centre Service Agreement Extensions for 2020*, Common Council approve the following:

RESOLVED that the Mayor and Common Clerk are authorized to execute extension agreements for the provision of community centre services by third party providers at certain community centres in the form attached to the report from the City Manager, dated December 11, 2019, and identified more particularly as *M&C 2019-355: Community Centre Service Agreement Extensions for 2020*.

5.9 That as recommended by the City Manager in the submitted report *M&C 2019-366: Canada 55+ Legacy Funds*: Common Council direct and approve that the \$30,000 legacy contribution from the Canada 55+ Games Committee be kept in a Conference and Holdings Account (Seniors Recreation) while staff take adequate time to consider how to best allocate funds in order to make lasting impacts on Seniors Recreation; and

that Common Council approve that the spending of the \$30,000 Canada 55+ legacy contribution be vetted and approved by the Community Grants Committee.

5.10 That as recommended by the City Manager in the submitted report *M&C 2019-351: Reserves*, Common Council approve the transfer of:

- \$120,000 to an Operating Reserve to cover the cost of finishing the City's website project;
- \$80,000 to the General Capital Reserve to fund a Solid Waste Pilot Project
- \$290,244 to the General Capital Reserve to fund two Saint John Fire projects (CAER Initiative and Industrial Hygiene);
- \$1,334,500 to an Operating Reserve to cover the cost of the City's restructuring plan;
- Approve the "Reserve Schedule A" included in this report.

5.11 Refer to 14.1

5.12 That as recommended by the City Manager in the submitted report *M&C 2019-349: 2019 Insurance Renewal*, Common Council accept the insurance package presented by BFL Canada, underwritten by AIG Insurance Company and Certain Underwriters at Lloyds through our Agent of Record, JM & CW Hoper Grant Ltd. and approve maximum payments as follow:

Insurance Premiums of	\$1,067,469
Agreed Agency Fee of	\$26,900
Payable to JM & CW Hope Grant Ltd.	\$1,094,369

5.13 That as recommended by the City Manager in the submitted report *M&C 2019-352: Amendments to Disaster Adaptation Mitigation Funding Agreements*, Common Council adopt the following:

Common Council approve the submitted amended funding Agreement For Saint John Flood Mitigation Strategy Project with Infrastructure Canada in relation to the Disaster Mitigation & Adaptation Fund; Common Council approve the submitted amended Ultimate Recipient Agreement For Saint John Flood Mitigation Strategy Project with Saint John Energy in relation to the Disaster Mitigation & Adaptation Fund; and that the Mayor and Common Clerk be authorized to execute the named amending agreements in relation to the Disaster Mitigation & Adaption Fund.

5.14 That as recommended by the City Manager in the submitted report *M&C 2019-358: GHG Emission Reduction and Condition Assessment Study for Municipal Buildings and Water Facilities Grant Agreement Amendment*, Common Council authorize the Mayor and Common Clerk to execute the Grant Agreement Amendment for the GHG

emission reduction and Condition Assessment Study for Municipal buildings and Water facilities in the form and upon the terms and conditions as submitted.

5.15 That the submitted report *M&C 2019-344: Landscaping Compliance for New Development*, be received for information.

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:
RESOLVED that the recommendation set out in each consent agenda item respectively with the exclusion of item 5.11 which has been moved to item 14.1 for discussion be adopted.

MOTION CARRIED UNANIMOUSLY.

6. Members Comments

Council members commented on various community events.

7. Proclamations

8. Delegations/Presentations

9. Public Hearings 6:30 PM

10. Consideration of By-laws

Councillor Armstrong withdrew from the meeting.

10.1 A By-Law to Amend a By-Law respecting Water and Sewerage – 2020 Rate Schedule (3rd Reading)

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:
RESOLVED that the bylaw entitled, “By-Law Number M-16, A By-Law to Amend a By-Law respecting Water and Sewerage”, be amended by repealing Schedules “A” and “B”, and substituted by the submitted 2020 Schedules “A” and “B”, be read.

MOTION CARRIED.

In accordance with the Local Governance Act sub-section 15(3) the by-law entitled, “By-Law Number M-16, A By-Law to Amend a By-Law respecting Water and Sewerage” instead of being read in its entirety was read in summary as follows:

“The bylaw will be amended by repealing Schedules “A” and “B”, and substituting the submitted 2020 Schedules “A” and “B” regarding the rate structure for 2020.”

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the bylaw entitled, "By-Law Number M-16, A By-Law to Amend a By-Law respecting Water and Sewerage", be amended by repealing Schedules "A" and "B", and substituted by the submitted 2020 Schedules "A" and "B", be read a third time, enacted, and the Corporate Common Seal affixed thereto.

MOTION CARRIED.

Read a third time by title, the by-law entitled, "By-Law Number M-16, A By-Law to Amend a By-Law respecting Water and Sewerage".

Councillor Armstrong re-entered the meeting.

10.2 A By-Law to Amend a By-Law respecting Water and Sewerage (3rd Reading)

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the bylaw entitled, "By-Law Number M-16, A By-Law to Amend a By-Law respecting Water and Sewerage", be amended by adding subsection 43(2.1), 44(1)(c), and Schedule "E", be read.

MOTION CARRIED.

In accordance with the Local Governance Act sub-section 15(3) the by-law entitled, "By-Law Number M-16, A By-Law to Amend a By-Law respecting Water and Sewerage" instead of being read in its entirety was read in summary as follows:

"The bylaw will be amended by amending Schedule "C" related to the Sanitary sewer surcharge; adding subsection 43(2.1); adding subsection 44(1)(c) and adding Schedule "E".

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the bylaw entitled, "By-Law Number M-16, A By-Law to Amend a By-Law respecting Water and Sewerage", be amended by adding subsection 43(2.1), 44(1)(c), and Schedule "E", be read a third time, enacted, and the Corporate Common Seal affixed thereto.

MOTION CARRIED.

Read a third time by title, the by-law entitled, "By-Law Number M-16, A By-Law to Amend a By-Law respecting Water and Sewerage."

10.3 A Law to Amend By-Law Number BIA-2 Business Improvement Levy By-Law (1st and 2nd Reading)

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the by-law entitled, "A Law to Amend By -Law Number BIA-2, Business Improvement Levy By -Law", by applying a levy of 16 cents for each one hundred dollars of assessed value for 2020, be read a first time.

MOTION CARRIED.

Read a first time by title, the by-law entitled, "A Law to Amend By-Law Number BIA-2 Business Improvement Levy By-Law."

Moved by Deputy Mayor McAlary, seconded by Councillor Reardon:

RESOLVED that the by-law entitled, "A Law to Amend By -Law Number BIA-2, Business Improvement Levy By -Law", by applying a levy of 16 cents for each one hundred dollars of assessed value for 2020, be read a second time.

MOTION CARRIED.

Read a second time by title, the by-law entitled, "A Law to Amend By-Law Number BIA-2 Business Improvement Levy By-Law."

10.4 Proposed Zoning By-Law Amendment – 431 Millidge Avenue with Section 59 Conditions (3rd Reading)

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the by-law entitled, "By-Law Number C.P. 111-85 A Law to Amend the Zoning By-Law of The City of Saint John", amending Schedule A, the Zoning Map of The City of Saint John, by re-zoning a portion of a parcel of land having an area of approximately 844 square metres, located at 431 Millidge Avenue, also identified as a portion of PID Number 00041483 from Two-Unit Residential (R2) to General Commercial (CG), be read.

MOTION CARRIED.

The by-law entitled "By-Law Number C.P. 111-85 A Law to Amend the Zoning By-Law of The City of Saint John," was read in its entirety.

Moved by Councillor Merrithew, seconded by Councillor Sullivan:

RESOLVED that Common Council, pursuant to Section 59 of the *Community Planning Act*, the development and use of a portion of a parcel of land with an area of approximately 844 square metres, located at 431 Millidge Avenue, also identified as a portion of PID 00041483, be subject to the following conditions:

a. That the use of the property be restricted to a medical clinic or related uses;

- b. That the maximum gross floor area of the proposed building not exceed 600 square metres;
- c. That the gross floor area 600 square metres to a maximum of 750 square metres be approved, subject to further review and consideration by staff;
- d. That all parking areas and driveways be paved with asphalt or concrete and enclosed by continuous cast-in-place concrete curbs to protect landscaping and facilitate proper drainage;
- e. No parking shall be located between the building and the street;
- f. That all disturbed areas of the site no occupied by buildings and vehicular areas must be landscaped;
- g. That the applicant's consultant conduct a traffic impact study and submit it to the City's Chief Engineer, or his designate, for review and approval prior to the issuance of the building permit. The study must review the proposed location of the access and assess the risk of the proposed access, and provide potential mitigation measures. All required improvements identified in the report as necessary to enhance the safety of the site must be included in the design on the site plan and completed prior to the occupancy of the building for business purposes;
- h. The stormwater drainage for the site must be developed and maintained in accordance with a detailed stormwater drainage plan and design brief prepared by the proponent and subject to approval by the Chief City Engineer or his designate;
- i. The site shall not be developed except in accordance with a detailed site plan and building elevations, prepared by the developer and subject to approval of the Development Officer, indicating the location of all buildings, parking areas, driveways, loading areas, signs, exterior lighting, landscaped areas, including location of planting materials and other site features;
- j. The approved plans mentioned in condition (f) and (g) must be attached to the application for building permit for the development; and
- k. All work shown on the site plan and drainage plan must be completed by the proponent within one year of the building permit being issued.

MOTION CARRIED.

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the by-law entitled, “By-Law Number C.P. 111-85 A Law to Amend the Zoning By-Law of The City of Saint John”, amending Schedule A, the Zoning Map of The City of Saint John, by re-zoning a portion of a parcel of land having an area of approximately 844 square metres, located at 431 Millidge Avenue, also identified as a portion of PID Number 00041483 from Two-Unit Residential (R2) to General Commercial (CG), be read a third time, enacted, and the Corporate Common Seal affixed thereto.

MOTION CARRIED.

Read a third time by title, the by-law entitled “By-Law Number C.P. 111-85 A Law to Amend the Zoning By-Law of The City of Saint John.”

The City Solicitor withdrew from the meeting.

10.5 Proposed Zoning By-Amendment – 289 Sydney Street with Section 59 Conditions (3rd Reading)

10.5.1 Supplementary Report – Rezoning Application – 289 Sydney Street Proposed Section 59 Conditions

Moved by Councillor Merrithew, seconded by Deputy Mayor McAlary:

RESOLVED that the by-law entitled, “By-Law Number CP 111-84 A Law to Amend the Zoning By-Law of The City of Saint John”, amending Schedule “A”, the Zoning Map of The City of Saint John, by re-zoning a parcel of land having an area of approximately 1.01 hectares, located at 289 Sydney Street, also identified as being PID Nos. 00002444 and 55147482, from Waterfront Commercial (CW) to Integrated Development (ID), be read.

MOTION CARRIED.

The by-law entitled “By-Law Number CP 111-84 A Law to Amend the Zoning By-Law of The City of Saint John,” was read in its entirety.

Moved by Deputy Mayor McAlary, seconded by Councillor Reardon:

RESOLVED that Common Council pursuant to the provisions of Section 59 of the Community Planning Act (SNB 2017, c.19), hereby imposes the following conditions upon the development and use of the land having an area of approximately 1.01 hectares, located at 289 Sydney Street, also identified as PID Nos. 00002444 and 55147482:

a. That any development of the site shall be limited to the following or a combination thereof:

- a commercial parking lot;
- snow lot;
- farmers market or seasonal retail use;

- interpretive centre;
- recreational use;
- walking trail; and
- special events and festivals held on the site on a temporary basis and associated infrastructure to support those events.

b. That the use of a commercial parking lot on the northern portion of the site be allowed until December 31, 2024.

c. That any development of the site be in accordance with a detailed site plan to be prepared by the proponent and subject to the approval of the Development Officer, indicating the location of all buildings, structures, parking areas, driveways, loading areas, signs, exterior lighting, outdoor storage areas, amenity areas, pedestrian circulation elements and other site features. This site plan is to be attached to the application for the Change of Use permit for the respective part or phase of the proposed development.

d. That any development of the site shall be subject to Part 9 of the Zoning By-law regarding Uses Permitted in Other Zones.

e. Notwithstanding paragraph 4.2(5) (a) of the Zoning By-law, no concrete curb and gutter is required for the proposed parking lot.

f. Notwithstanding section 8.17 of the Zoning By-law, a shipping container may be placed on site for a main or accessory building to house a main, secondary, or accessory use.

g. That the applicant prepare a site plan detailing the separation between the paved parking area and Vulcan Street right-of-way by means of wooden posts and rope (similar to that used at 35 Water Street). This site plan is to be submitted with the required application for a Change of Use permit and work illustrated on the plan must be completed by June 30, 2020.

h. That the existing chain link fence along the Sydney Street frontage, north of the site driveway, and the fencing along Vulcan Street adjacent to the paved area of the site be removed by June 30, 2020.

MOTION CARRIED.

Moved by Deputy Mayor McAlary, seconded by Councillor Reardon:

RESOLVED that the by-law entitled, "By-Law Number CP 111-84 A Law to Amend the Zoning By-Law of The City of Saint John", amending Schedule "A", the Zoning Map of The City of Saint John, by re-zoning a parcel of land having an area of approximately 1.01 hectares, located at 289 Sydney Street, also identified as being PID Nos. 00002444

and 55147482, from Waterfront Commercial (CW) to Integrated Development (ID), be read a third time, enacted, and the Corporate Common Seal affixed thereto.

MOTION CARRIED.

Read a third time by title, the by-law entitled "By-Law Number CP 111-84 A Law to Amend the Zoning By-Law of The City of Saint John."

The City Solicitor re-entered the meeting.

11. Submissions by Council Members

12. Business Matters - Municipal Officers

12.1 Continuous Improvement Initiatives Update

12.1.1 Developer & Staff Survey Results - One-Stop Development Shop Proactive Solutions Approach to Problem Solving Project (PSAPS)

Technical Services Engineer R. Van Wart outlined the survey results for the One-Stop Development Shop Approach to Problem Solving Solutions.

Moved by Deputy Mayor McAlary, seconded by Councillor Reardon:

RESOLVED that the submitted report *M&C 2019-359: Developer & Staff Survey Results – One-Stop Development Shop Proactive Solutions Approach to Problem Solving Project (PSAPS)*, be received for information.

MOTION CARRIED.

12.1.2 Development Tool - Providing Water and Sewer Information to Engineering Consultants and Developers

Technical Services Engineer C. McKiel demonstrated the map viewer showing water and sewer services and datasets that will be provided to engineering consultants and developers. The CI enhancement was developed with the assistance of the City's GIS department.

Responding to a question on the security impacts releasing the water and sewer information, the Commissioner of Water advised on the security measures in place for disclosing the datasets and maps to consultants and developers.

Moved by Deputy Mayor McAlary, seconded by Councillor Merrithew:

RESOLVED that as recommended by the City Manager in the submitted report *M&C 2019-347: Development Tool - Providing Water and Sewer Information to Engineering Consultants and Developers*, Council approve the following:

That staff be authorized to release the City's water and sewer infrastructure dataset to engineering consultants looking to develop in the City of Saint John subject to each such engineering consultant executing and abiding by the Terms of Use agreement attached to M&C No. 2019-347; and further

That staff be authorized to create and release to entities looking to develop in the City of Saint John a water and sewer infrastructure map viewer on the condition that such entities execute and abide by to the said Terms of Use agreement.

MOTION CARRIED.

12.2 Sustainability Initiatives

12.2.1 Freeze Goods and Services Budget Envelope - Sustainability Item (Tabled December 4, 2019)

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the 3 Sustainability Items 12.2.1; 12.2.2 and 12.2.3 be lifted from the table.

MOTION CARRIED.

Director Corporate Performance S. Rackley-Roach introduced as a sustainability item to freeze goods and services budget envelope.

Moved by Deputy Mayor McAlary, seconded by Councillor Merrithew:

RESOLVED that as recommended by the City Manager in the submitted report *M&C 2019-341: Freeze Goods and Services Budget Envelope - Sustainability Item*, Common Council endorse the proposed Freeze Goods and Services Budget Envelope – Sustainability Item as an option to be considered in addressing the entirety of the deficit in 2021 and 2022.

MOTION CARRIED.

12.2.2 Recreation Subsidization Policies - Sustainability Item (Tabled December 4, 2019)

The City Manager commented that the Recreation Subsidization Policies will provide direction to drive sustainability initiatives.

Deputy Commissioner Parks and Public Spaces T. O'Reilly outlined current parks and recreation investments, recreation subsidies, and provided a summary of policy recommendations.

Moved by Councillor Reardon, seconded by Deputy Mayor McAlary:

RESOLVED that as recommended by the City Manager in the submitted report *M&C 2019-332: Recreation Subsidization Policies - Sustainability Item*, Common Council endorse the Recreation Subsidization Policies as described in M&C 2019-332.

MOTION CARRIED.

12.2.3 Arena Closure - Sustainability Item (Tabled December 4, 2019)

The Director of Corporate Performance S. Rackley-Roach provided an overview of the Arena Closure – Sustainability Item. The City only requires three arenas to satisfy demand. The cost of operating an arena is approx. \$199,000 annually. The cost savings for closing an arena would be approx. \$155,000. The sale of the City land with an arena was also presented as a consideration to address the deficit.

Moved by Deputy Mayor McAlary, seconded by Councillor Armstrong:

RESOLVED that as recommended by the City Manager in the submitted report entitled *M&C 2019-335: Arena Closure - Sustainability Item* Common Council endorse the proposed 'Arena Closure – Sustainability Item' through the closure and divestment of one (1) of the four (4) arenas that are owned and operated by the City of Saint John as an option to be considered in addressing the entirety of the deficit in 2021 and 2022.

MOTION CARRIED.

12.3 Demolition of Vacant, Dilapidated and Dangerous Buildings at 63 Jack Street (PID 00049007) (Tabled December 2, 2019)

Moved by Councillor Reardon, seconded by Deputy Mayor McAlary:

RESOLVED that the item Demolition of Vacant, Dilapidated and Dangerous Buildings at 63 Jack Street (PID 00049007) tabled on December 2, 2019 be lifted from the table.

MOTION CARRIED.

Referring to the submitted report Technical Services Engineer R. Van Wart showed photographs of the vacant, dilapidated and dangerous building at 63 Jack Street.

The Mayor read the cautionary statement as follows:

"The information which has been provided in the Council Kit includes the report of the Building Inspector stating that the building located at 63 Jack Street (PID 00049007) is a

hazard to the safety of the public by virtue of its being, amongst other things, dilapidated or structurally unsound. Is there present an owner, including anyone holding any encumbrance upon this property, who wishes to present evidence to the contrary, i.e. that the building is structurally sound and not dilapidated?"

No one came forward to present evidence.

Moved by Councillor Reardon, seconded by Councillor Sullivan:

RESOLVED that as recommended by the City Manager in the submitted report *M&C 2019-322: Demolition of Vacant, Dilapidated and Dangerous Building at 63 Jack Street (PID 00049007)*, Common Council approve the following:

RESOLVED that the buildings located at 63 Jack Street, PID# 00049007, are to be demolished as they have become a hazard to the safety of the public by reason of dilapidation; and

BE IT FURTHER RESOLVED that the buildings are to be demolished as they have become a hazard to the safety of the public by reason of unsoundness of structural strength; and

BE IT FURTHER RESOLVED that one or more by-law enforcement officers appointed and designated under the Saint John Unsightly Premises and Dangerous Buildings and Structures By-law are hereby authorized to arrange for the demolition, in accordance with the applicable City purchasing policies.

MOTION CARRIED.

12.4 Demolition of Vacant, Dilapidated and Dangerous Building at 82 St. James Street, 295, 297, 299 & 303 Charlotte Street (PID 00001826).

Referring to the submitted report Technical Services Engineer R. Van Wart showed photographs of the vacant, dilapidated and dangerous building at 82 St. James Street, 295, 297, 299 & 303 Charlotte Street.

The Mayor read the cautionary statement as follows:

"The information which has been provided in the Council Kit includes the report of the Building Inspector stating that the building located at 82 St. James Street, 295, 297, 299 & 303 Charlotte Street (PID 00001826) is a hazard to the safety of the public by virtue of its being, amongst other things, dilapidated or structurally unsound. Is there present an owner, including anyone holding any encumbrance upon this property, who wishes to present evidence to the contrary, i.e. that the building is structurally sound and not dilapidated?"

No one came forward to present evidence.

Moved by Deputy Mayor McAlary, seconded by Councillor Reardon:

RESOLVED that as recommended by the City Manager in the submitted report *Demolition of Vacant, Dilapidated and Dangerous Building at 82 St. James Street, 295, 297, 299 & 303 Charlotte Street (PID 00001826)*, Common Council approve the following:

RESOLVED that the five-unit building located at 82 St. James Street, 295, 297, 299 & 303 Charlotte Street, PID# 00001826, is to be demolished as it has become a hazard to the safety of the public by reason of dilapidation; and

BE IT FURTHER RESOLVED that the building is to be demolished as it has become a hazard to the safety of the public by reason of unsoundness of structural strength; and

BE IT FURTHER RESOLVED that one or more by-law enforcement officers appointed and designated under the Saint John Unsightly Premises and Dangerous Buildings and Structures By-law are hereby authorized to arrange for the demolition, in accordance with the applicable City purchasing policies.

MOTION CARRIED.

12.5 Winter Management Plan Overview

Commissioner Hugenholtz provided an overview of the guiding principles addressed in the annual Winter Management Plan and the costs. The cost to a taxpayer with a \$170,000 home for snow plowing for the season is \$170.00. Information on the Winter Management Plan is available on the City website, and the customer service line is 658-4455. Responding to questions, the Commissioner stated that snow plow vehicle operators have pre-loaded maps in the trucks and their progress on the routes can be monitored.

Moved by Deputy Mayor McAlary, seconded by Councillor Reardon:

RESOLVED that the submitted report entitled *M&C 2019-363: Winter Management Plan Overview*, be received for information.

MOTION CARRIED.

13. Committee Reports

13.1 2020 General Fund Operating Budget

Councillor Merrithew, Chair of the Finance Committee, commented on the \$166M+ operating budget and what living within our budget means. There will be no increase in

the tax rate in 2020. The finance policies and plans enacted in 2019 will provide a light at the end of the tunnel to a sustainable future for the City.

The City Manager provided clarity that the 2020 operating budget is a transitional budget that relies on the province's Funding Agreement cash contribution to offset the City's structural deficit.

Moved by Councillor Merrithew, seconded by Deputy Mayor McAlary:

RESOLVED that as recommended by the City Manager in the submitted report entitled *M&C 2019-350: 2020 General Fund Operating Budget* Common Council adopt the 2020 General Fund Operating Budget as follows:

1. That the sum of \$166,708,424 be the total Operating Budget of the City of Saint John for 2020;
2. That the sum of \$127,966,924 be the Warrant of the City of Saint John for 2020;
3. That the tax rate for the City of Saint John be \$1.785;
4. That Common Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the Assessment Act within the Municipality of Saint John;
5. That Common Council authorizes the Commissioner of Finance and Administrative Services to disburse, at a time acceptable to him, to the named Commissions, Agencies and Committees, the approved funds as contained in the 2020 budget;
6. That Common Council approves the 2020 Establishment of Permanent Positions at 626;
7. That Common Council approves \$350,000 to the Growth Reserve Fund to support the City's growth initiatives;
8. That Common Council approve \$550,000 to the Capital Reserve Fund to fund infrastructure deficit;
9. That Common Council approve \$2,040,000 to the Operating Reserve Fund to support a restructuring plan.

MOTION CARRIED.

13.2 Long-term Financial Plan Policy FAS-020

The City Manager commented on the significance of setting a policy for a long-term financial plan.

Moved by Deputy Mayor McAlary, seconded by Councillor Reardon:

RESOLVED that as recommended by the City Manager in the submitted report entitled *M&C 2019-356: Long-term Financial Plan Policy FAS-020*, Common Council approve the Long-Term Financial Plan Policy FAS-020.

MOTION CARRIED.

13.3 Ten Year Long-Term Financial Plan

Commissioner Fudge commented on the iterative process to establish the Ten Year Long-Term Financial Plan. A slide illustrating the 8 step sustainability plan was projected on screen.

- Step 1 – Eliminate Structural Deficit
- Step 2 – Reduce Debt Levels
- Step 3 – Fund Reserves for Uncertainty
- Step 4 – Follow Financial Policies
- Step 5 – Facilitate Provincial Transformational Reform
- Step 6 – Focus on Growth and Controlling Costs
- Step 7 – Diminish Infrastructure Deficit
- Step 8 – Monitor Financial Targets

The Financial Policies were reviewed.

1. Don't spend more money than you make (Operational Budget Policy (FAS-004)
2. Borrow wisely (Debt Management Policy FAS-006)
3. Save your money for a rainy day (Operating and Capital Reserves Policy FAS-003)
4. Take good care of your property (Asset Management Policy FAS-001)
5. Take control of your expenses before they take care of you (Wage Escalation Policy FAS-007 Helps keep the wage envelope in line with property tax growth)
6. Replace the roof before you buy new living room furniture (Capital Budget Policy FAS-005 Prioritizes how capital money is spent)

The Commissioner's stretch goal forecast the City's property tax rate in 2025 at \$1.70 and in 2028 at \$1.57. The stretch goal sensitivity analysis is based on a growth rate of 3% to enable a 2025 tax rate at \$1.70 and a 2028 tax rate of \$1.57.

The Finance Commissioner stated working the Plan starts today; goals are set for 2021.

Moved by Councillor Reardon, seconded by Councillor Armstrong:

RESOLVED that as recommended by the City Manager in the submitted report entitled *M&C 2019-371: Ten Year Long-Term Financial Plan*, Common Council approve the City of Saint John Ten Year Long-Term Financial Plan.

MOTION CARRIED.

14. Consideration of Issues Separated from Consent Agenda

14.1 Fleet Replacement Procurement – December 2019

Moved by Councillor Norton, seconded by Deputy Mayor McAlary:

RESOLVED that as recommended by the City Manager in the submitted report *M&C 2019-361: Fleet Replacement Procurement – December 2019*, Common Council award the purchase of four (4) One and One Half Ton Pick-up Trucks at a total cost of \$271,528.00 plus HST to Downey Ford Sales Ltd.

MOTION CARRIED.

15. General Correspondence

15.1 G. Sweigard re: Cuts to City Transit Services (Tabled December 2, 2019)

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that items 15.1-15.2 and 15.3 tabled on December 2nd, 2019 be lifted from the table.

MOTION CARRIED.

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the G. Sweigard Letter re: Cuts to City Transit Services be referred to the Transit Commission.

MOTION CARRIED.

15.2 M.E. Carpenter re: Conflict of Interest (Tabled December 2, 2019)

Moved by Deputy Mayor McAlary, seconded by Councillor Merrithew:

RESOLVED that the M.E. Carpenter Letter re: Conflict of Interest be received for information.

MOTION CARRIED.

15.3 Canada Games Aquatic Centre – Wage Escalation Policy (Tabled December 2, 2019)

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the Canada Games Aquatic Centre Letter re: Wage Escalation Policy be received for information.

MOTION CARRIED.

15.4 Cherry Brook Zoo of Saint John Inc. - Request to Present - Sustainability of the Cherry Brook Zoo

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the Cherry Brook Zoo of Saint John Inc. - Request to Present - Sustainability of the Cherry Brook Zoo be referred to the Common Clerk's Office to schedule.

MOTION CARRIED.

15.5 ME Carpenter re: Contractual Obligations

Moved by Deputy Mayor McAlary, seconded by Councillor Merrithew:

RESOLVED that the ME Carpenter letter re: Contractual Obligations be received for information.

MOTION CARRIED.

15.6 Amalgamated Transit Union Local 1182 re: Proposed Cuts to Transit Services

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the Amalgamated Transit Union Local 1182 Letter re: Proposed Cuts to Transit Services be received for information and referred to the Transit Commission.

MOTION CARRIED.

15.7 Hospice Greater Saint John - Ticket Purchase Request

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the Hospice Greater Saint John - Ticket Purchase Request be referred to the Common Clerk's Office to purchase tickets for interested Council Members.

MOTION CARRIED.

15.8 Davco Holdings Ltd - re: Train Whistles Relief, Grade Crossing Sand Cove Road

The City Manager advised Council that a holistic review of rail crossings in the City would be undertaken.

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that the Davco Holdings Ltd. Letter- re: Train Whistles Relief, Grade Crossing Sand Cove Road be referred to the City Manager.

MOTION CARRIED.

15.9 Letter from Premier Higgs re Mayor's Letter of October 31, 2019

Moved by Deputy Mayor McAlary, seconded by Councillor Merrithew:

RESOLVED that the Letter from Premier Higgs re Mayor's Letter of October 31, 2019 be received for information.

MOTION CARRIED.

16. Supplemental Agenda

17. Committee of the Whole

17.1 Freedom of the City (Tabled December 2, 2019)

Not having the full Membership of Council required for a unanimous vote, the item remained tabled.

The City Solicitor, Deputy City Manager, and Councillor Norton withdrew from the meeting.

17.2 South Bay Wellfield Sustainable Yield – Claim Against Peer Reviewers and Related Legal Costs

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that as recommended by the Committee of the Whole having met on December 16th, 2019 Common Council approve the following:

1. That the City advance claims directly against each of Matt Alexander of Fundy Engineering Inc. and Kenneth Howard of the University of Toronto in relation to the sustainability of the West Wells, and that the City bring each of them in the BGC Engineering dispute resolution process in this respect; and
2. That the July 8th, 2019 resolution of Council pertaining to Torys' retainer for legal services required in relation to the West Wells be amended as follows to reflect the legal costs associated with adding Matt Alexander and Kenneth Howard to the dispute resolution process: The words "not to exceed \$275,000.00 plus HST and disbursements" are deleted and replaced with "not to exceed \$365,000.00 plus HST and disbursements"

MOTION CARRIED.

The City Solicitor, Deputy City Manager, and Councillor Norton re-entered the meeting.

17.3 Develop SJ Employment Extension and Secondment Extension Agreements

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that as recommended by the Committee of the Whole having met on December 16th, 2019 Common Council approve the Employment Extension Agreement respecting Stephen D. Carson and the Secondment Extension Agreements respecting Stephen D. Carson, and Brian Irving, as submitted in the report entitled *M&C 2019-370: Employment Extension Agreement and Secondment Extension Agreements - The City/Develop SJ*; and further, that the Mayor and Common Clerk be authorized to execute same.

MOTION CARRIED.

17.4 Discover SJ Contract Renewal

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that as recommended by the Committee of the Whole having met on December 16th, 2019 Common Council approve the following:

1. That the City of Saint John enter into a Service Agreement with Saint John Destination Marketing Inc. in the form as attached to the report entitled *M&C No. 2019-348: Discover Saint John Contract Renewal* for the purpose of tourism promotion for the year 2020; and
2. That the Mayor and Common Clerk be authorized to execute the said Service Agreement.

MOTION CARRIED.

17.5 Appointments to Committees

Moved by Deputy Mayor McAlary, seconded by Councillor Sullivan:

RESOLVED that as recommended by the Committee of the Whole having met on December 16th, 2019 Common Council approve the following appointments to Committees:

Develop SJ – to reappoint both Gerry Lowe and Leslie Magee each for three year terms from January 1, 2020 to January 1, 2023

Discover SJ – to appoint David Alston for a three year term from January 23, 2020 to January 23, 2023

Heritage Development Board – to reappoint Melissa Wakefield from March 3, 2020 to March 3, 2023

Planning Advisory Committee – to replace the term of Eric Falkjar, Anne McShane be appointed for a three year term from January 1, 2020 to January 1, 2023

PRO Kids – to reappoint Jennifer Brown for a three year term from March 6, 2020 to March 6, 2023 and appoint Steven Robar for a three year term from December 16, 2019 to December 16, 2022

Saint John Community Arts Board – to reappoint Darren McLeod for a three year term from March 6, 2020 to March 6, 2023

Saint John Substandard Properties Appeal Committee – to reappoint John Gillis for a three year term from January 23, 2020 to January 23, 2023 and to appoint Natacha Bujold for a three year term from December 16, 2019 to December 16, 2022.

MOTION CARRIED.

18. Adjournment

Moved by Deputy Mayor McAlary, seconded by Councillor Armstrong:
RESOLVED that the meeting of Common Council held on December 16, 2019, be adjourned.

MOTION CARRIED.

The Mayor declared the meeting adjourned at 9:40 p.m.