

COUNCIL REPORT

M&C No.	2018-354
Report Date	December 10, 2018
Meeting Date	December 17, 2018
Service Area	Finance and Administrative Services

His Worship Mayor Don Darling and Members of Common Council

SUBJECT: Transit Building Fund Reserve

OPEN OR CLOSED SESSION

This matter is to be discussed in open session of Common Council.

AUTHORIZATION

Primary Author	Commissioner/Dept. Head	City Manager
<i>David Merrithew</i>	<i>Ian MacKinnon</i> <i>Kevin Fudge</i>	<i>Neil Jacobsen</i>

RECOMMENDATION

It's recommended that Common Council authorize the transfer of \$100,000 into the Transit Building Reserve Fund as a result of the estimated 2018 year end operating surplus.

EXECUTIVE SUMMARY

The following report was presented to the Finance Committee at its meeting on December 6th, 2018. The Committee recommended that Common Council approve the transfer of \$100,000 from Transit's 2018 projected operating surplus to the Transit Building Reserve Fund.

PREVIOUS RESOLUTION

N/A

REPORT

It should be noted the following projections are based on best estimates as at October 31, 2018. While there are no significant events that have come to the attention of the Transit management team to require modification of these estimates, actual year-end results may differ depending on ridership revenue as well as other unexpected events.

Based on the October year to date results and projections, the Transit operating position is presently projected to be in a surplus position at year-end of approximately \$130,000. The overall cost of operations is trending toward a surplus of approximately \$130,000 which includes: Transportation, Maintenance, Building, Administration and Revenue.

Council approved in 2017 the establishment of a Transit Building Reserve Fund. The Transit building is close to 11 years of age and there are no major projects pending or identified, however, funding a building reserve is extremely important in order to have money set aside cover major capital replacements in the future.

It is recommended that Common Council approve the transfer of \$100,000 from Transit's current year operating surplus to the Transit Building Reserve Fund.

STRATEGIC ALIGNMENT

This report aligns with the City's asset management plan and Councils priority of being fiscally responsible.

SERVICE AND FINANCIAL OUTCOMES

N/A

INPUT FROM OTHER SERVICE AREAS AND STAKEHOLDERS

Input has been received from all relevant Service Areas

ATTACHMENTS

List attachments here or type None if no attachments.