

## COUNCIL REPORT

M&C No.	M&C 2018-356
Report Date	December 11, 2018
Meeting Date	December 17, 2018
Service Area	Transportation and Environment Services

His Worship Mayor Don Darling and Members of Common Council

***SUBJECT: Municipal approval for Winter Love SJ Special Event License***

### ***OPEN OR CLOSED SESSION***

This matter is to be discussed in open session of Common Council.

### ***AUTHORIZATION***

Primary Author	Commissioner/Dept. Head	City Manager
<b><i>Sue Colwell</i></b>	<b><i>Tim O'Reilly / Michael Hugenholtz</i></b>	<b><i>Neil Jacobsen</i></b>

### ***RECOMMENDATION***

City Staff recommends the following:

- RESOLVED that the City shall grant municipal approval for Winter Love SJ to seek a Provincial Special Event License for an event as described in the Submission to Council as attached to M&C 2018-356.

### ***PREVIOUS RESOLUTION***

At its December 3, 2018 meeting, Common Council referred the attached Submission to Council to City staff for a report in addition to accepting the organizers' request to present to Council.

### ***REPORT***

The proposed Winter Love SJ event is described in the attached Submission to Council.

The coordinators of this event would like to serve alcohol as part of their event and therefore require municipal approval to obtain the associated permit from the Province of New Brunswick. The coordinators will also need to obtain a Street Closure permit through the Saint John Police Force as the event is planned for Water Street.

Requirements for obtaining Street Closure permits and Special Events licenses require criteria that meet, and in some cases, exceed the city's regular public

safety standards regarding special events. City staff will follow up with the coordinators to ensure safety, zoning, and insurance criteria are met. City staff are confident that, with the associated requirements that come with both permits, risks to the public will be appropriately managed.

### ***STRATEGIC ALIGNMENT***

This report aligns with Council's priorities related to supporting a vibrant city, by investing in arts, culture and recreation experiences that create a sense of community pride.

### ***SERVICE AND FINANCIAL OUTCOMES***

This event will allow local businesses and organizations an opportunity to participate in the events and provide sponsorship.

City service requirements to sustain this event are low and supplied through regular operations. No in-kind support has been requested at this time. Winter Love SJ has received a quote from SJPD to purchase police presence which will be mandatory in obtaining the Street Closure permit through SJPD.

### ***INPUT FROM OTHER SERVICE AREAS AND STAKEHOLDERS***

- City staff consulted with the event organizers. They confirmed further details of their event. They agreed with the approach of City staff submitting this report so they can apply for their Provincial license (with the required municipal approval) as soon as possible. The organizers still intend to present directly to Council in early 2019.
- An application for Street Closure has been submitted to SJPD and is currently pending. SJPD has provided a quote for police presence at this event which will be mandatory in obtaining the Street Closure permit.
- Although Uptown SJ is not affiliated with this event, they have confirmed there are no conflicts with Winter Love SJ's dates or program.

### ***ATTACHMENTS***

Organizers' Submission to Council on December 3, 2018 Council agenda