

COUNCIL REPORT

M&C No.	2019 - 212
Report Date	August 14, 2019
Meeting Date	August 19, 2018
Service Area	Saint John Water

His Worship Mayor Don Darling and Members of Common Council

SUBJECT: Request for Proposal No. 2019-463002P - Packaged Pump Station

OPEN OR CLOSED SESSION

This matter is to be discussed in open session of Common Council.

AUTHORIZATION

Primary Author	Commissioner/Dept. Head	City Manager
Gerry Mattsson	J. Brent McGovern	John Collin

RECOMMENDATION

It is recommended that the proposal submitted by Fairville Construction Ltd. for the purchase of the new Packaged Pump Station at a cost of \$466,000.00 plus HST be accepted. Additionally, it is recommended that the Mayor and Common Clerk be authorized to execute the necessary contract documents.

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval to award the purchase of the Packaged Pump Station to the recommended proponent.

PREVIOUS RESOLUTION

On July 29, 2019, Common Council resolved to approve an adjustment to the 2019 Water & Sewerage Utility Fund Capital Program to establish a new project entitled Fallsview Drive – Interim Booster Pump Station with a budget of \$575,000 (\$525,000 net cost after HST rebate) with the overall 2019 Water & Sewerage Utility Fund Capital Program to remain at the original approved envelope amount as the Fallsview Drive – Interim Booster Pump Station project will be offset from a \$525,000 budget surplus from the Metcalf Street project.

STRATEGIC ALIGNMENT

Saint John invests in sustainable City services and municipal infrastructure.

SERVICE AND FINANCIAL OUTCOMES

With the adoption of M&C 2019-189 on July 29, 2019 a budget of \$575,000 (\$525,000 net cost after HST rebate) was established for the Fallsview Drive – Interim Booster Pump Station project however the cost of the packaged pump station is greater than budgeted which now increases the cost of the project to \$694,107 plus HST. Therefore the difference required to cover the difference will be budgeted as part of the 2020 Capital from Operating Budget.

INPUT FROM OTHER SERVICE AREAS – MATERIALS MANAGEMENT

Materials Management facilitated the Request for Proposal (RFP) process to solicit proposals for the Packaged Pump Station.

As such, the RFP closed on Thursday, July 25, 2019 with the following three (3) proponents responding by submitting proposals:

Fairville Construction Ltd.
National Process Equipment Inc.
Filtrum Construction

A review committee, consisting of staff from Saint John Water, Materials Management, and the City's consultant (CBCL Ltd.) reviewed the submissions for completeness and compliance with the RFP requirements and selection criteria consisting of the following:

1. Technical Merit
2. Demonstrated Delivery and Past Experience
3. Equipment Supplier's Servicing Capabilities
4. Delivery
5. Cost

In accordance with the City's standard procedures, the committee members evaluated and ranked each proposal based on the proposals' technical merits first. Following this, the financial proposals were opened and evaluated and corresponding scores were added to the technical scores.

Fairville Construction Ltd.'s proposal was selected as the best proposal based on an overall rating of the evaluation criteria offering the strongest overall solution for the City at a cost acceptable to staff.

The above processes are in accordance with the City's Procurement Policy and Materials Management support the recommendations being put forth.

ATTACHMENTS

N/A