

## COUNCIL REPORT

M&C No.	2018-348
Report Date	November 28, 2018
Meeting Date	December 03, 2018
Service Area	Corporate Services

His Worship Mayor Don Darling and Members of Common Council

***SUBJECT: Business Improvement Area 2019 Budget***

### ***OPEN OR CLOSED SESSION***

This matter is to be discussed in open session of Common Council.

### ***AUTHORIZATION***

Primary Author	Commissioner/Dept. Head	City Manager
<b><i>Jonathan Taylor</i></b>		<b><i>Neil Jacobsen</i></b>

### ***RECOMMENDATION***

That the 2019 Association Budget for the Business Improvement Area be received for information and that advertising be authorized for setting January 14, 2019 as the date for Council to consider approving the budget.

### ***EXECUTIVE SUMMARY***

The 2019 Association budget for the Business Improvement Area (“BIA”) has been submitted to Council by Uptown Saint John Inc. The proposed BIA levy for 2019 remains the same as previous years at 16 cents for each one hundred dollars of assessed value on non-residential property within the BIA. Legislation requires Council approval of the 2019 Association budget and an amendment to the BIA by-law for 2019.

### ***REPORT***

The City of Saint John has a Business Improvement Area (“BIA”) in the uptown region which imposes a 16 cent levy for each \$100 of assessed value on non-residential property. The City’s BIA by-law describes the specific boundaries of the BIA and the rate paid by the businesses located within the area.

Uptown Saint John Inc. is responsible for administering the funds from the BIA levy, which it uses towards beautification initiatives in the area, promotion, and other development activities aimed at stimulating local business in the BIA.

The annual budget for the BIA requires approval by Uptown Saint John Inc.’s Board of Directors and subsequently by Common Council. Once Council has

approved the budget, an amendment to the Business Improvement Area by-law is required.

Uptown Saint John Inc. has submitted the 2019 Association Budget, which was approved in the amount of \$481,997.00 by the Board of Director's at the Annual Budget Meeting held on November 01, 2018.

The BIA Act requires that prior to Council approving the 2019 Association Budget, the City must give notice (published at least once weekly for two weeks) in a newspaper of the following:

- Its intention to approve the budget
- The extent of the levy needed to implement the budget
- The period during which objections may be made

Objections to the budget may be submitted to the Clerk by non-residential users not later than fifteen days after the last publication notice.

It is recommended that Council authorize the clerk to prepare a newspaper advertisement which sets January 14, 2019 as the date for Council to consider approving the BIA budget.

#### ***INPUT FROM OTHER SERVICE AREAS AND STAKEHOLDERS***

Uptown SJ Inc. was consulted

#### ***ATTACHMENTS***

- Letter to Council from Uptown SJ Inc.
- 2019 Association Budget
- Business Improvement Area By-law