



City of Saint John
Finance Committee - Open Session
AGENDA

Thursday, October 26, 2023

4:30 pm

Meeting Conducted by Electronic Participation

Pages

- | | | |
|-----|--|---------|
| 1. | Call to Order | |
| 2. | Approval of Minutes | |
| 2.1 | Minutes of August 24, 2023 | 1 - 3 |
| 3. | Approval of Agenda | |
| 4. | Disclosures of Conflict of Interest | |
| 5. | Consent Agenda | |
| 6. | Business Matters | |
| 6.1 | Revised 2024 General and Utility Fund Capital Programs | 4 - 44 |
| 6.2 | 2024 Tax Base, Equalization Grant and Council Feedback | 45 - 80 |
| 7. | Adjournment | |



The City of Saint John

MINUTES – OPEN SESSION FINANCE COMMITTEE MEETING
AUGUST 24, 2023 AT 1:45 PM
MEETING CONDUCTED BY ELECTRONIC PARTICIPATION

Present: Mayor D. Noade Reardon
Councillor G. Sullivan
Councillor G. Norton
Councillor D. Hickey

Absent: Councillor P. Radwan

Also

Present: Chief Administrative Office B. McGovern
Commissioner of Finance and Treasurer K. Fudge
Commissioner Transportation & Environment M. Hugenholtz
Fire Chief K. Clifford
Commissioner Utilities & Infrastructure I. Fogan
Commissioner Human Resources S. Hossack
Senior Manager Community Support Services C. Coe
Director Growth and Community Planning (Acting), D. Dobbelsteyn
Director Financial Services C. Lavigne
Intermediate Accountant V. Parikh
Operations Manager Finance & Administrative Services K. Loughery
Director Transit and Fleet I. MacKinnon
Administrative Assistant K. Tibbits
Administrative Assistant A. MacLean

1. Meeting Called to Order

Councillor Sullivan called the Finance Committee open session meeting to order.

2. Approval of Minutes

2.1 Minutes of June 28, 2023

Moved by Mayor Noade Reardon, seconded by Councillor Hickey:
RESOLVED that the minutes of June 28, 2023 be approved.

MOTION CARRIED.

3. Approval of Agenda

Moved by Mayor Noade Reardon, seconded by Councillor Hickey:
RESOLVED that the agenda of August 24, 2023 be approved.

MOTION CARRIED.

4. Disclosures of Conflict of Interest

No disclosures.

5. Consent Agenda

6. Business Matters

6.1 Thermal Interconnect Capital Project Funding Application

Moved by Councillor Hickey, seconded by Councillor Norton:

RESOLVED that as recommended in the submitted report “Thermal Interconnect between the Canada Games Aquatic Centre and the Market Square Funding Application”, the Finance Committee direct staff to apply to the Federation of Canadian Municipalities (FCM) under the Green Municipal Fund (GMF) for Thermal interconnect between the Canada Games Aquatic Centre and the Market Square Project.

MOTION CARRIED.

6.2 Disaster Mitigation and Adaptation Funding Application – Lantic Sugar Site

I. Fogan reviewed the submitted presentation “Lantic Sugar Site: Disaster Mitigation Adaptation Fund.”

Moved by Mayor Noade Reardon, seconded by Councillor Hickey:

RESOLVED that as recommended in the submitted report “Application to Disaster Mitigation and Adaptation Fund” the Finance Committee direct staff to pursue an application to Disaster Mitigation and Adaptation fund to enable the development of the former Lantic Sugar Site for recreation and possible commercial/recreational development and to add storm water capacity to the Central Peninsula Neighbourhood system.

MOTION CARRIED.

6.3 Fair Taxation Report Update

K. Fudge reviewed the submitted presentation “Fair Tax Benchmarking Update.”

Moved by Mayor Noade Reardon, seconded by Councillor Hickey:

RESOLVED that the Finance Committee receive and file the submitted presentation; direct staff to include the Harry Kitchen Update Fair Tax memo as a supporting document at the Finance Summit in Fredericton on September 21, 2023; and endorse the following:

- Province vacate property tax or provide more tax room to municipalities (Harry Kitchen report);
- Province support expert panel recommendations for equalization;
- Province remove limits in legislation on property tax multipliers;
- If removal of barriers is not possible, Province offer more flexible fairness limits (as benchmarked in Harry Kitchen report); and
- Municipalities obtain control setting rates and classes of customers

MOTION CARRIED.

6.4 Shape Your Budget Public Engagement Results

C. Lavigne reviewed the submitted presentation “2024 Operating Budget – Public Engagement Results.”

Moved by Mayor Noade Reardon, seconded by Councillor Norton:

RESOLVED that the submitted presentation “2024 Operating Budget – Public Engagement Results” be received for information.

MOTION CARRIED.

6.5 2024 Draft Operating Budget Presentations

C. Lavigne outlined the 2024 General Fund and Utility Fund Operating Budget tentative timelines.

6.5.1 Saint John Fire Department

Chief Clifford reviewed the 2024 draft operating budget for the Saint John Fire Department.

Moved by Mayor Noade Reardon, seconded by Councillor Hickey:

RESOLVED that the 2024 draft operating budget for the Saint John Fire Department be received for information.

MOTION CARRIED.

6.5.2 Growth and Development Services

D. Dobbelsteyn reviewed the 2024 draft operating budget for Growth and Community Services.

Moved by Mayor Noade Reardon, seconded by Councillor Hickey:

RESOLVED that the 2024 draft operating budget for Growth and Community Services be received for information.

MOTION CARRIED.

(Mayor Noade Reardon withdrew from the meeting)

6.5.3 Saint John Transit Commission

I. MacKinnon reviewed the 2024 draft operating budget for the Saint John Transit Commission.

Moved by Councillor Norton, seconded by Councillor Sullivan:

RESOLVED that the 2024 draft operating budget for the Saint John Transit Commission be received for information.

MOTION CARRIED.

6.5.4 Saint John Water

I. Fogan reviewed the 2024 draft operating budget for Saint John Water.

Moved by Councillor Hickey, seconded by Councillor Norton:

RESOLVED that the 2024 draft operating budget for Saint John Water be received for information.

MOTION CARRIED.

7. Adjournment

Moved by Councillor Hickey, seconded by Councillor Norton:

RESOLVED that the Finance Committee meeting be adjourned.

MOTION CARRIED.

The Finance Committee open session meeting held on August 24, 2023, was adjourned at 3:15 pm.

FINANCE COMMITTEE REPORT

Report Date	October 24, 2023
Meeting Date	October 26, 2024

Chairman Sullivan and Members of Finance Committee

SUBJECT: Revised 2024 General and Utility Fund Capital Programs

OPEN OR CLOSED SESSION

This matter is to be discussed in open session of the Finance Committee.

AUTHORIZATION

Primary Author	Commissioner/Dept. Head	Chief Administrative Officer
<i>Michael Baker</i>	<i>Ian Fogan</i>	<i>Brent McGovern</i>

RECOMMENDATIONS

It is recommended that members of the Finance Committee:

- Approve the revised 2024 General Fund Capital Budget in the amount of \$33,253,193 (gross) with contributions from other sources of \$19,005,526, yielding a net Capital budget in the amount of \$14,247,667 to be funded by debt issue (net) as set in Appendix A.

It is recommended that members of the Finance Committee:

- Approve the revised 2024 Water and Sewerage Utility Fund Capital Budget in the amount of \$11,452,048 (gross) with contributions from other sources of \$5,911,292 yielding a net capital budget in the amount of \$5,540,756 to be funded by pay as you go (net) as set in Appendix B. In addition, a \$800,000 addition is to be added to the 2024 Utility Capital budget from the Utility's Capital Reserve fund.

It is further recommended that Finance Committee recommend approval of the revised General Fund and Utility Fund Capital Budgets at the next meeting of Common Council.

EXECUTIVE SUMMARY

General Fund

The overall revised 2024 General Fund Capital Budget envelope has increased by \$3,200,908 with the increase being funded by Other Share. The City Share for the revised 2024 General Fund Capital Budget remains unchanged from Council's previous General Fund Capital Program approval in October 2022.

Utility Fund

The overall revised 2024 Utility Fund Capital Budget envelope has decreased by \$2,172,564 with the decrease coming from Other Share funding. The reduction in Other Share funding is mainly due to adjustments with the Canada Community Building Fund (CCBF) Funding allocation, adjustments to the Central Peninsula Bilateral Funding Program as well as the City not being successful in receiving additional Bilateral funding.

The City Share for the revised 2024 General Fund Capital Budget is proposed to increase by \$500,000 compared to Council's previous Utility Fund Capital Program approval in October 2022. The additional funding is to be used to pay for operational issues at the Thorne Avenue Lift Station.

In addition, it is proposed that \$800,000 be included in the revised 2024 Utility Fund Capital Budget to fund required repairs to Utility Water tanks. The additional \$800,000, which is shown in Appendix B as Other Share funding, is proposed to come from the Utility's Capital reserves to fund a portion of the Water Tank Improvement project which is within the revised program.

The purpose of this report is to revise the 2024 General Fund and Utility Fund Capital budgets as funding needed to be reallocated due the City not receiving additional bilateral funding as expected, priority items coming to light that need to be addressed, required adjustments to the Central Peninsula Bilateral Funding Program as well as changes in the construction marketplace, causing higher than expect costs.

PREVIOUS RESOLUTION

M&C 2022-317 (October 17, 2022) – 2023 and 2024 General and Utility Fund Capital Budget, approved.

STRATEGIC ALIGNMENT

The revised 2024 General Fund and Utility Fund Capital Budgets are aligned with Councils' priorities, Capital Budget Policy, Long Term Financial Plan, Debt Management Plans, Asset Management Plan, Central Peninsula Neighborhood Plan, Play SJ, Move SJ, and Plan SJ.

REPORT

The 2024 Capital Programs (General & Utility Funds) were approved in late 2022. Due to the City not receiving additional bilateral funding as expected, priority items coming to light that need to be addressed, required adjustments to the Central Peninsula Bilateral Funding Program as well as changes in the construction marketplace, causing higher than expect costs, the 2024 General Fund and Utility Fund Capital programs needed to be revised.

The revised programs for both the General Fund and Utility Fund continue to focus on asset renewal, while aligning with approved Financial Policies, various approved City Plans as well as successful leveraging of Government funding.

SERVICE AND FINANCIAL OUTCOMES

The revised General and Utility Fund Capital programs are provided in Appendix A & B attached. The revised programs are color coded to provide clarity to which projects where previously approved in the 2024 General Fund and Utility Fund programs and which projects are new. Some projects that were deferred in the 2023 Capital Program, to allow for inflated construction costs, have been added to the revised 2024 Capital Program. The projects shaded in the peach/orange cell color were previously approved in the 2024 capital program approval and the green shaded cells are part of the new projects proposed under the revised 2024 General Fund and Utility Fund Capital Budgets.

The details below highlight some of the main changes made to the revised programs.

Summary of Overall Changes for the 2024 General Fund Capital Budget

<u>Previously Approved 2024 General Fund Capital Program Summary</u>			
Category	Other Share (\$)	City Share (\$)	Total Share (\$)
Grow	\$ 1,422,700	\$ 2,070,000	\$ 3,492,700
Move	\$ 4,384,500	\$ 4,351,300	\$ 8,735,800
Belong	\$ 723,333	\$ 2,101,667	\$ 2,825,000
Green	\$ 4,348,100	\$ 2,023,000	\$ 6,371,100
Perform	\$ 4,925,985	\$ 3,701,700	\$ 8,627,685
Total (\$)	\$ 15,804,618	\$ 14,247,667	\$ 30,052,285

<u>Revised 2024 General Fund Capital Program Summary</u>			
Category	Other Share (\$)	City Share (\$)	Total Share (\$)
Grow	\$ 3,604,646	\$ 1,690,354	\$ 5,295,000
Move	\$ 5,621,300	\$ 3,264,500	\$ 8,885,800
Belong	\$ 660,000	\$ 2,530,000	\$ 3,190,000
Green	\$ 4,482,521	\$ 1,666,457	\$ 6,148,978
Perform	\$ 4,637,059	\$ 5,096,356	\$ 9,733,415
Total (\$)	\$ 19,005,526	\$ 14,247,667	\$ 33,253,193

Revised 2024 General Fund Capital budget highlights.

- 27 new projects were added to the revised 2024 General Fund program (see the peach/orange highlighted cells in the document in Appendix A)

-
- 46 projects that were listed in the original approved 2022 General Fund program remain on the revised program however in some cases funding allocations or scopes of work have been adjusted (i.e. design only in 2024 instead of design & construction which was originally planned).
 - Generally overall projects budgets were adjusted to address the rising cost of construction.
 - Due to the higher-than-expected project pricing projected within the Central Peninsula Bilateral Funding program, project scopes and budgets were altered in the revised 2024 Capital Programs. The City intends to complete the design work on several priority projects within the program (i.e. Charlotte Street, Sydney Street, St James Street) in 2024 in order to be ready to tender as required in 2025 and 2026. As tender pricing is received in late 2023 and early 2024 the City will be able to project future costs within the program more accurately and adjustments may be necessary.
 - Due to expected timing of construction the City Share allocation for the Barbour's General Store was reduced to \$500,000 in 2024. It is planned that \$500,000 of City Share funding will be added to the 2025 General Fund Capital Program for a total contribution of \$1,000,000 City Share toward the project.
 - Several projects were added to the 2024 General Fund program to help with development in various areas (i.e. Sussex Drive, Shamrock Park) as well as projects were added to address flooding concerns (i.e. Kingsville Road Area).
 - Projects were added to allow the City to complete conceptual plans for priority projects (i.e. Harbour Passage Extension from Broad Street to Rockwood Park, Sewer Separation Strategy) which will allow Capital Planning to occur more easily.
 - A project was added to complete conceptual designs in order to make improvements to the King Square paths. The intent of this project is to fund an investigation and conceptual design of improvements to the path and surrounding area. Phase 1 of the project will complete as much preliminary design and detailed design as possible along with the conceptual design of the entire square (path improvements). Phase 2, which would involve construction, is anticipated to be added to the 2025 Capital Program.
 - Due to high construction costs street reconstruction projects funded by the Canada Community Building Fund (CCBF) program were adjusted as the City could not fully fund the Douglas Avenue Reconstruction project in 2024 which was originally included. As a result, other priority projects were added to the program that fit within the CCBF funding guidelines (i.e. Highland Road Reconstruction, Kennedy Street Outfall). The Douglas Avenue Reconstruction project will be considered for future programs.
 - All projects that required Hardman Group Other Share funding were removed from the revised 2024 General Fund Capital Program.
 - Additional supplemental funding required for various projects was added to the program (i.e. elimination of existing escalator at St Patrick Street Pedway, Fallsview Drive trail to Harbour and elimination of wooden stairs).
 - The City did not receive additional Bilateral Funding as originally anticipated, therefore several projects needed to be removed (i.e. Crown Street, North End Separation Strategy).

- Design services were added to fund a new roundabout in the City. The location of the new roundabout will be determined through analyzing the recommended roundabout options within MoveSJ.
- Since there are several cycling projects already included within the 2023 & 2024 Capital Programs (i.e. Main Street, Charlotte Street and two harbour extension projects) the Cycling Improvement project was removed from the 2024 Capital Program and replaced with a sidewalk improvement and enhancement project. The project is proposed to update existing asphalt sidewalks that are currently in poor condition along with the installation of crosswalks crossing arterial and collector streets as identified in the Active Transportation Fund project.
- The City will continue to invest in Parks Asset renewal projects in 2024. The Finance Committee report approved in May 2023 details all of the proposed projects to be funded under the Parks Renewal envelope of funding (See Appendix C for the approved Finance Committee Report).
- The overall increase to the revised 2024 General Fund Capital program is mainly due to the reallocation of CCBF Funding. In addition, available funding interest that was accumulated within the CCBF funding program was allocated to new projects.

Summary of Overall Changes for the 2024 Utility Fund Capital Budget

<u>Previously Approved 2024 W & S Utility Fund Capital Program Summary</u>			
Category	Other Share (\$)	Utility Share (\$)	Total Share (\$)
Industrial Water Renewal - East	\$ 144,000	\$ -	\$ 144,000
Infrastructure Renewal - Sanitary	\$ 4,886,106	\$ 3,825,134	\$ 8,711,240
Infrastructure Renewal - Water	\$ 3,553,750	\$ 1,215,622	\$ 4,769,372
Total (\$)	\$ 8,583,856	\$ 5,040,756	\$ 13,624,612

<u>Revised 2024 W & S Utility Fund Capital Program Summary</u>			
Category	Other Share (\$)	Utility Share (\$)	Total Share (\$)
Industrial Water Renewal - East	\$ 732,000	\$ 468,000	\$ 1,200,000
Industrial Water Renewal - West	\$ 500,000	\$ -	\$ 500,000
Infrastructure Renewal - Sanitary	\$ 2,441,417	\$ 4,130,474	\$ 6,571,890
Infrastructure Renewal - Water	\$ 2,237,876	\$ 942,283	\$ 3,180,158
Total (\$)	\$ 5,911,292	\$ 5,540,756	\$ 11,452,048

The utility share within the revised 2024 Utility Fund Capital Program is proposed to increase by \$500,000 compared to what was previously approved by Council. The additional \$500,000 of Utility Share is proposed to be Capital from Operating to address Phase 1 of the safety issues noted at the Thorne Avenue Lift Station.

In addition, it is proposed that \$800,000 be included in the revised 2024 Utility Fund Capital Budget (Currently shown as Other Share funding) to fund required repairs to Utility Water Storage tanks. The additional \$800,000 is proposed to come from Utility Capital reserves to fund a portion of the Water Tank Improvement project which is within the revised program (See Appendix B).

Revised 2024 Utility Fund Capital budget highlights.

- 11 new projects were added to the revised 2024 Utility Fund program (see the green highlighted lines in document in Appendix B).
- 10 projects that were listed in the original approved 2024 Utility Fund program remain on the revised program, however in some cases funding allocations or scopes of work were adjusted (see the orange highlighted lines in document in Appendix B).
- Additional Industrial water projects were added to the program (i.e. East Industrial connection).
- The City did not receive additional Bilateral Funding as originally anticipated therefore several projects needed to be removed (i.e. Walter Street lift station, Dwyer Road Lift Station).
- Due to the higher-than-expected project pricing projected within the Central Peninsula Bilateral Funding program, project scopes and budgets were altered in the revised 2024 Capital Programs. The City intends to complete the design work on several priority projects within the program (i.e. Charlotte Street, Sydney Street, St James Street) in 2024 in order to be ready to tender as required in 2025 and 2026. As tender pricing is received in late 2023 and early 2024 the City will be able to project future costs within the program more accurately and adjustments may be necessary.
- Priority projects were added to the program to address asset renew needs (i.e. Water Tank Improvements. Thorne Avenue Lift Station). Within the revised 2024 Utility Fund Capital Program there are some large Capital projects which utilize the majority of the funding in 2024.
- The reduction in Other Share funding in the revised 2024 Utility Fund Capital Program is mainly due to adjustments with CCBF Funding and Central Peninsula Bilateral Funding as well as the City not being successful in receiving additional Bilateral funding.

INPUT FROM OTHER SERVICE AREAS AND STAKEHOLDERS






The enclosed revised capital budget changes were coordinated and received input from: Finance, Strategic Services, Utilities and Infrastructure, Growth and Community Services and Public Works and Transportation Services.

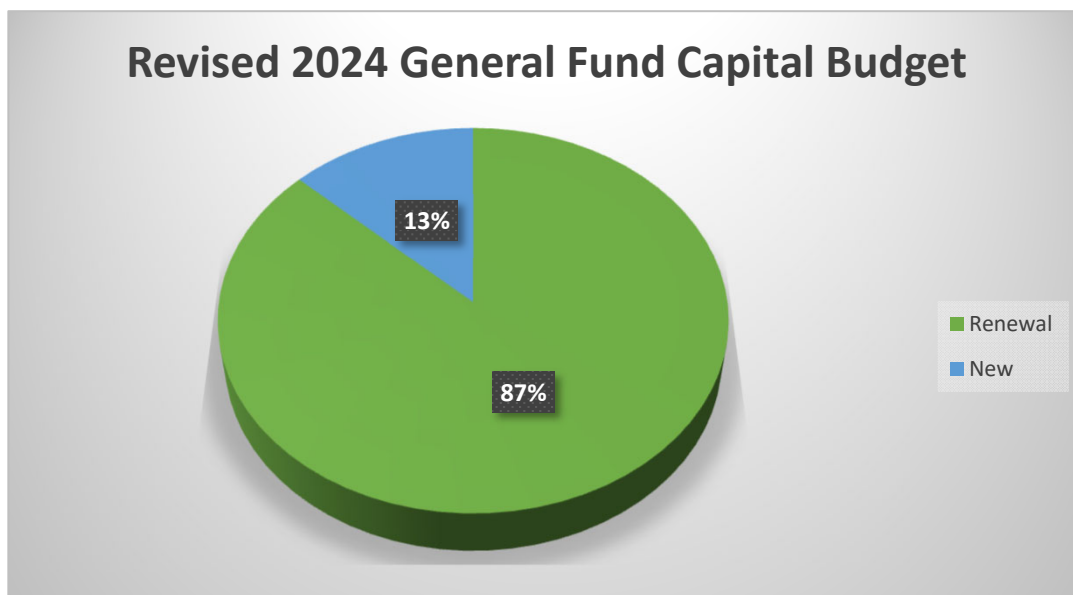
ATTACHMENTS

Appendix A – 2024 Revised General Fund Capital Budget
Appendix B – 2024 Revised Utility Fund Capital Budget
Appendix C – Parks Asset Renewal Fund Initiatives –
Approved Finance Committee Report

City of Saint John - Revised 2024 General Fund Capital Budget



		OTHER SHARE	CITY SHARE	TOTAL
	GROW	\$3,604,646	\$1,690,354	\$5,295,000
	MOVE	\$5,621,300	\$3,264,500	\$8,885,800
	BELONG	\$660,000	\$2,530,000	\$3,190,000
	GREEN	\$4,482,521	\$1,666,457	\$6,148,978
	PERFORM	\$4,637,059	\$5,096,356	\$9,733,415
TOTAL		\$19,005,526	\$14,247,667	\$33,253,193



NEW INVESTMENTS HIGHLIGHTED IN BLUE
(W&S) PROJECTS ALIGNED WITH UTILITY
PROJECTS IN ITALICS SUBJECT TO FUNDING APPROVAL

**NEW PROJECTS ADDED TO THE 2024
GENERAL FUND CAPITAL PROGRAM**

**PROJECTS ON ORIGINALLY APPROVED
2024 GENERAL FUND CAPITAL
PROGRAM**



GROW

City of Saint John - Revised 2024 General Fund Capital Budget

Project	Location	Description	Other Share	City Share
Barbour's General Store	King Street	Re-envision the site of the Barbours General Store including design and construction management. <i>Subject to the City obtaining Other Share Funding.</i>	400,000	500,000
Storm Water Strategy	City	Completion of a Stormwater Strategy throughout the City to plan out the City's storm water management needs on a large scale (Phase 1).	0	500,000
Shamrock Park Sewer Separation	CB2-022721 to MH-022672	Install approx. 125m of storm sewer for separation, including design and construction management services.	0	400,000
St. James Street	Sydney Street to Charlotte Street (W&S)	Street reconstruction (excavation, backfill, curb, sidewalk, landscaping, paving), including design and construction management services. Asphalt Pavements \$54,000 / 0.32LK. Project has funding approved under Bilateral Funding.	322,652	117,348
St. James Street	Sydney Street to Charlotte Street (W&S)	Install approx. 95 m of 300 mm storm sewer for separation, including design and construction management services. Project has funding approved under Bilateral Funding.	131,994	48,006
Sussex Drive Storm Sewer Upgrade	Technology Drive to Millidge Avenue	Install approx. 350m of storm sewer on Sussex Drive to new outfall, including design and construction management services. Project has funding approved under CCBF Funding program.	750,000	0
Water Street	Princess Street to King Street	Install approx. 160m of new 1800mm storm sewer for separation, including design and construction management services. Project funding approved under the CCBF Funding Program.	2,000,000	0
Stormwater Flooding	Off Riverhill Drive	Complete investigations, conceptual, preliminary and detailed designs to address storm water flooding in the area.	0	125,000
Total			\$3,604,646	\$1,690,354



MOVE

City of Saint John - Revised 2024 General Fund Capital Budget

Project	Location	Description	Other Share	City Share
Harbour Passage Extension	Riverview Avenue West	Extension of Harbour Passage (The Cove) between Riverview Drive and Riverview Avenue on the West side. <i>Subject to the City receiving funding under the Active Transportation Fund.</i>	660,000	440,000
Harbour Passage Extension	Broad Street, Crown Street and Mount Pleasant Avenue	Complete investigations and conceptual designs to extend Harbour Passage from the intersection of Broad Street and Carmarthen Street to Rockwood Park. Conceptual designs to include new roadway cross-sections of Broad Street, Crown Street and Mount Pleasant Avenue.	0	150,000
30 foot zero emission buses	Various Locations	Purchase of 2 -30 ft Zero emissions Transit Buses. <i>Full project envelope subject to the City obtaining funding under the Zero Emission Transit Fund.</i>	700,000	500,000
6-20 ft or smaller buses	Various Locations	Purchase of 6 -20 ft or smaller Transit Buses. <i>Full project envelope subject to the City obtaining funding under the Zero Emission Transit Fund.</i>	1,050,000	1,050,000
Bus Shelters/Bus Stops	Various Locations	Replacement of bus shelters and/or Bus Stops. <i>Full project envelope subject to the City obtaining funding under the Zero Emission Transit Fund.</i>	250,000	200,000
Fast Charging Station	TBD	Construct a Fast Charging Station - <i>Subject to the City obtaining funding under the Zero Emission Transit Fund.</i>	22,500	22,500
Para Transit	Various Locations	Purchase of a Zero emission Para Transit Bus. <i>Full project envelope subject to the City obtaining funding under the Zero Emission Transit Fund.</i>	175,000	175,000
Level 2 Chargers	Various Locations	Construct 9 level 2 Chargers - <i>Subject to the City obtaining funding under the Zero Emission Transit Fund.</i>	27,000	27,000
Asphalt Roadway Resurfacing and Curb & Sidewalk Renewal - Neighbourhoods	Various locations	Renewal of asphalt roadway and concrete curb and sidewalk including drainage control and landscaping in conjunction with the annual asphalt roadway maintenance and rehabilitation program. Capital project funding approved under CCBF Funding Program.	2,736,800	0



MOVE

City of Saint John - Revised 2024 General Fund Capital Budget

Sidewalk Improvements	Various locations	Existing sidewalk improvements and enhancements. Project to also include the installation of crosswalks crossing arterial and collector streets based on a prioritization completed through the Active Transportation Fund project. Plan of overall proposed improvements to be approved by the Finance Committee.	0	700,000
Total			\$5,621,300	\$3,264,500



City of Saint John - Revised 2024 General Fund Capital Budget

Project	Location	Description	Other Share	City Share
Facility and Asset Management	Interpretation Center	Building Envelope Upgrade - Rockwood Park	0	65,000
Dominion Park Rehabilitation	Dominion Park	Dominion Park Improvements - Phase 2 <i>Subject to the project receiving funding from Others.</i>	450,000	450,000
Fence Replacement	Shamrock Park Field 1	Fence Replacement	0	250,000
Parks Asset Renewal	Various Locations	Parks Asset Renewal. Subject to approval of a plan to complete the work. Plan to be approved by the Finance Committee.	0	600,000
Playground Renewal District Parks	Various Locations	Playground Asset Renewal. Subject to approval of a plan to complete the work. Plan to be approved by the Finance Committee.	0	500,000
Parks Asset Renewal	King Square	Complete conceptual plans for overall improvements to King Square path and surrounding area. Complete preliminary & detailed designs for Phase 1 of construction based on conceptual planning completed.	0	250,000
Shamrock Park Clubhouse	Shamrock Park Clubhouse	Replace toilet partitions, sinks, toilets and flooring at the end of its useful life.	0	100,000
Millidge Avenue	Boat Ramp	Construction of a concrete boat ramp and dock to load and unload boats. Includes construction management services. <i>Subject to the project receiving funding from other levels of government.</i>	210,000	315,000
Total			\$660,000	\$2,530,000



GREEN

City of Saint John - Revised 2024 General Fund Capital Budget

Project	Location	Description	Other Share	City Share
Facility and Asset Management	Various Municipal Facilities	Deep Municipal energy retrofit. Project has approved funding under the Low Carbon Fund	80,000	120,000
Bonner Place	Bonner Place	Install approx. 180m of new 300 mm storm sewer, including design and construction management services. Project has funding approved under the CCBF funding program.	210,000	0
Bonner Place	Bonner Place	Street reconstruction, (excavation, backfill, curb, sidewalk, landscaping, paving), including design and construction management services. Asphalt pavements \$80,000 / 0.53 LK. Project has funding approved under the CCBF funding program.	540,000	0
Charlotte Street	Broad Street to Vulcan Street (W&S)	Design and construction management services for street reconstruction, watermain, sanitary sewer and storm water separation. Project has approved funding under Bilateral Funding.	153,114	55,686
Charlotte Street	Queen Square North to Princess Street (W&S)	Design and construction management services for street reconstruction, watermain, sanitary sewer and storm water separation. Project has approved funding under Bilateral Funding.	191,392	69,609
Charlotte Street	St. James Street to Queen Square North	Design and construction management services for street reconstruction, watermain, sanitary sewer and storm water separation. Project has approved funding under Bilateral Funding.	155,092	56,408
Charlotte Street	St. James Street to Queen Square North	Street reconstruction, (excavation, backfill, curb, sidewalk, landscaping, paving), asphalt pavements \$85,000 / 0.57 LK. Project has approved funding under Bilateral Funding.	438,864	159,614
Charlotte Street	St. James Street to Queen Square North	Install approx. 200m of new 750 mm storm sewer. Project has approved funding under Bilateral Funding.	362,984	132,017

**GREEN**

City of Saint John - Revised 2024 General Fund Capital Budget

Project	Location	Description	Other Share	City Share
Highland Road	Bellevue Avenue to McLellan Street (W&S)	Street reconstruction, (excavation, backfill, curb, sidewalk, landscaping, paving), including design and construction management services. Asphalt pavements \$30,000 / 0.20 LK. Project to be funded under the CCBF Program Funding.	300,000	0
Highland Road	Bellevue Avenue to McLellan Street (W&S)	Install approx. 195m of new 300 mm storm sewer, including design and construction management services. Project to be funded under the CCBF Program Funding.	360,000	0
Kennedy Street	Out Fall	Renew approx. 240m of brick outfall piping with new 1200 mm storm sewer, including design and construction management services. Project to be funded under the CCBF Program Funding.	1,600,000	0
Rehabilitate Tide Flex	Lower Cove Loop	Rehabilitate and/or renew existing tide flex outfall.	0	340,000
Separation of the Combined Sewers near Bayside Middle School (W&S)	Bayside Drive, Edith Avenue Loch Lomond Road Westmorland Road, Ellerdale Street, Linda Court, Macdonald Street, etc.	Investigate & create conceptual design options to separate the existing combined sewers within the drainage basin that includes the Bayside Middle School. Strategy should prioritize the separation of combined sanitary sewers and storm sewers as well as provide estimates for budgeting purposes.	0	200,000
Sydney Street	Broad Street to St. James Street (W&S)	Design and construction management services for street reconstruction, watermain, sanitary sewer and storm water separation. Project has approved funding under Bilateral Funding.	91,075	33,123
Charlotte Street	Princess Street to King Square North	Supplemental funding for Street reconstruction (excavation, backfill, curb, sidewalk, paving), underground utilities, including design and construction management services.	0	400,000
Urban Stormwater	McAllister Drive / Westmorland Road Off Road Storm Sewer	Complete investigations, conceptual, preliminary and detailed designs to replace an existing storm sewer currently in poor condition.	0	100,000
Total			\$4,482,521	\$1,666,457



PERFORM

City of Saint John - Revised 2024 General Fund Capital Budget

Project	Location	Description	Other Share	City Share
Information Technology	Various	IT Infrastructure Renewal (Funded from IT Reserves)	750,000	0
Facility and Asset Management	Canada Games Aquatic Center	Competition Pool Filtration replacement of filter media at end of useful life. Other Share funding from the Regional Service Commission.	9,000	11,000
Facility and Asset Management	Canada Games Aquatic Center	Leisure Pool Filtration replacement of filter media at end of useful life. Other Share funding from the Regional Service Commission.	9,000	11,000
Facility and Asset Management	Canada Games Aquatic Center	Platform Stairs, Decking and Railings replacements at end of useful life. Other Share funding from the Regional Service Commission.	45,000	55,000
Facility and Asset Management	Canada Games Aquatic Center	Tot's Pool Filtration replacement of filter media at end of useful life. Other Share funding from the Regional Service Commission.	9,000	11,000
Facility and Asset Management	Canada Games Aquatic Center	Bottle Filling Stations/Fountains. Other Share funding from the Regional Service Commission.	11,260	13,740
Facility and Asset Management	Canada Games Aquatic Center	Replacement of painted metal exit and service doors at end of their useful life. Other Share funding from the Regional Service Commission.	11,260	13,740
Facility and Asset Management	City Market	Replace Tower Fire Escape to meet building code requirements.	0	250,000
Facility and Asset Management	Fire Station # 1	Replace server room heat pump at end of useful life.	0	13,500
Facility and Asset Management	Fire Station # 2	Replace aluminum framed doors, windows at end of useful life.	0	50,000
Facility and Asset Management	Fire Station # 2	Replace wood siding on addition at end of useful life.	0	50,000
Facility and Asset Management	Fire Station #1	Replace original metal frame glazing at upper floor	0	250,000
Facility and Asset Management	Fire Station #1	HVAC Upgrade	0	60,000
Facility and Asset Management	Market Square Facilities	Investigate and design to replace podium membrane below landscaping areas at end of useful life.	0	250,000



PERFORM

City of Saint John - Revised General Fund Capital Budget

Project	Location	Description	Other Share	City Share
Facility and Asset Management	Municipal Operations Complex	Replacement of painted metal exit and service doors at end of its useful life	0	60,000
Facility and Asset Management	Police Headquarters	Main Level Heat Pumps (1.5-2.5 ton) phased replacement of heat pumps (8) at end of useful life.	0	50,000
Facility and Asset Management	Saint Patrick Street Pedway	Replace glazed roofing at end of useful life	0	195,000
Facility and Asset Management	TD Station	Renew 25 ton Main HVAC units that are at the end of their useful life. (2 of 4 heat pump units) Other Share funding from the Regional Service Commission.	382,500	467,500
Facility and Asset Management	TD Station	Replacement of booster pumps (5hp) at end of useful life. Other Share funding from the Regional Service Commission.	6,300	7,700
Facility and Asset Management	TD Station	Replacement of heat pump cooling tower at end of remaining useful life. Other Share funding from the Regional Service Commission.	180,000	220,000
Facility and Asset Management	Saint Patrick Pedway	Supplemental funding for the elimination of existing escalator and replacing it with stairs, as well as installation of new elevator.	0	500,000
Reversing Falls	Reversing Falls	Supplemental funding for area improvements and replacement of assets at the end of life. Scope of work also includes the investigation and conceptual design of a new washroom facility on Fallsview Drive utilizing the City's red roofed building that was previously at Market Slip.	0	430,000
Facility	City Hall	Safety Upgrades to City Hall Facility	0	150,000



PERFORM

City of Saint John - Revised 2024 General Fund Capital Budget

Project	Location	Description	Other Share	City Share
Parking	Peel Plaza Parking	Replace CCTV Peel Plaza Parking	0	85,000
	Garage	Garage		
Engineering Investigations and Design	Various locations	Funding for engineering investigations and design for various projects under the Storm and Transportation categories.	0	140,846
Facility and Asset Management	Trade and Convention Center	Computer Upgrades. Other Share funding from the Regional Service Commission.	4,371	5,342
Facility and Asset Management	Trade and Convention Center	Meeting Rooms Displays and Function. Other Share funding from the Regional Service Commission.	21,263	25,988
Fleet Replacement	Various Locations	Fleet Replacement for the General Fund. Project to be funded under Fleet Reserve.	2,500,000	0
Six new consoles (Workstations)	Public Safety Communication Centre	Project includes six monitors, TMR, radio equipment, two desktop computers, three telephones and networking components at each work station.	0	240,000
Retail Drive Realignment	Oakland Street to Rothesay Avenue	Road Realignment to eliminate the double intersection on Rothesay Avenue. Project has funding approved under Bilateral Funding	698,105	255,000
Traffic Signals	McAllister Drive/ Westmorland Road	Renew existing signalized intersection to improve pedestrian accessibility and traffic detection at this major intersection	0	600,000
Facility and Asset Management	West Works	Installation of fencing and new gate at West Works Depot.	0	75,000
Facility and Asset Management	West Salt Dome	Installation of fencing and new gate at West Salt Dome.	0	50,000
Facility and Asset Management	Carleton Community Centre	Complete design and construction of structural roof remediation / replacement at Carleton Community Centre.		250,000
New Roundabout	Within City	Complete conceptual, preliminary and detailed designs on a new roundabout within the City. Location of new roundabout to be selected based on roundabouts detailed in MoveSJ.	0	250,000
Total			\$4,637,059	\$5,096,356



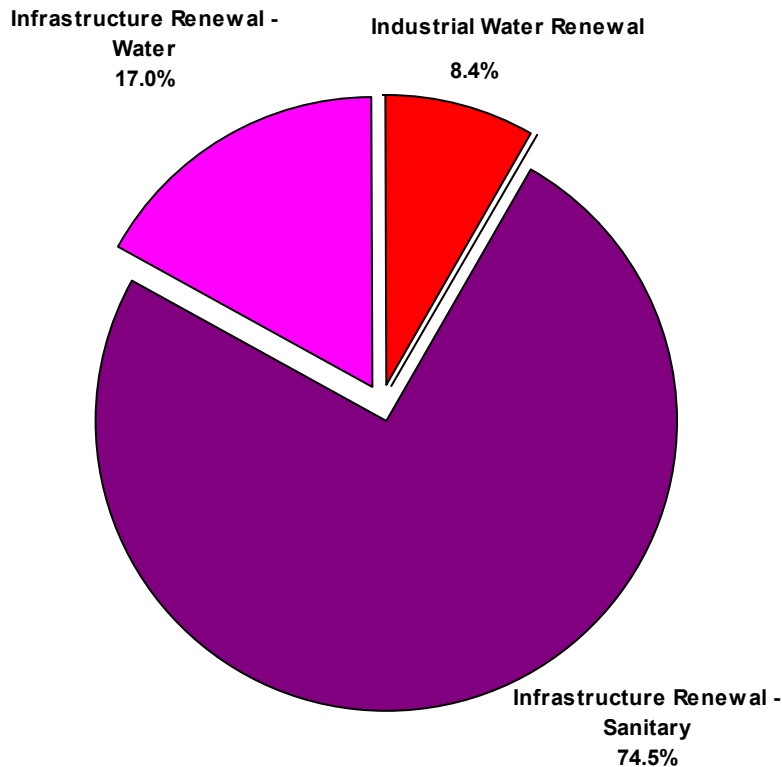
THE CITY OF SAINT JOHN
SAINT JOHN WATER
CAPITAL PROGRAM SUMMARY
W & S UTILITY FUND

23-Oct-23

Revised Program Summary For - 2024

Category	No. of Projects	Other Share	Utility Share	Total
Industrial Water Renewal - East	3	\$732,000	\$468,000	\$1,200,000
Industrial Water Renewal - West	1	\$500,000	\$0	\$500,000
Infrastructure Renewal - Sanitary	9	\$2,441,417	\$4,130,474	\$6,571,890
Infrastructure Renewal - Water	8	\$2,237,876	\$942,283	\$3,180,158
TOTALS:	21	\$5,911,292	\$5,540,756	\$11,452,048

Summary of Capital Costs (Utility Share)





THE CITY OF SAINT JOHN
SAINT JOHN WATER
PROPOSED W & S FUND PROGRAM

23-Oct-23

2024

MDH: MUNICIPAL DESIGNATED HIGHWAYS
PDH: PROVINCIALLY DESIGNATED HIGHWAYS
RDH: REGIONALLY DESIGNATED HIGHWAYS
w&s: WATER AND SEWER RELATED PROJECTS
G&D: PROJECT IS FOR GROWTH AND DEVELOPMENT
*: PROJECTS DEPENDANT ON FUNDING FROM OTHERS

**This is a tentative program listing of proposed capital projects.
This list has not been approved by Common Council.
Priority assignments are subject to change at any time.**

Industrial Water Renewal - East

Project	Location	Description	Other Share	Utility Share
* East Industrial Connection	East Saint John	Complete conceptual design, preliminary design, detailed design and tender documents including cost estimates for a new east industrial water connection.	300,000	0
* Loch Lomond Watershed	McBrien Lake Dams	Complete a geotechnical investigation and detailed design to upgrade an access road to McBrien Lake Dams (Phase 1 of 4)	144,000	156,000
* Pipeline Road East Transmission main Improvements	Wigmore Chamber to Phinney Hill Chamber	Complete preliminary and detailed design to replace and/or repair the existing 1050mm diameter water transmission main.	288,000	312,000
<u>TOTAL:</u>			<u>\$732,000</u>	<u>\$468,000</u>



THE CITY OF SAINT JOHN
SAINT JOHN WATER
PROPOSED W & S FUND PROGRAM

23-Oct-23

2024

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Industrial Water Renewal - West

Project	Location	Description	Other Share	Utility Share
* Renew Intake(s) for Industrial Water supply at Spruce Lake	Spruce Lake	Complete the preliminary and detailed design for the renewal of intake(s) at Spruce Lake to supply Industrial Water. Work to also include obtaining all environmental permitting including an EIA, if required.	500,000	0
TOTAL:			\$500,000	\$0



THE CITY OF SAINT JOHN SAINT JOHN WATER PROPOSED W & S FUND PROGRAM

23-Oct-23

2024

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Infrastructure Renewal - Sanitary

Project	Location	Description	Other Share	Utility Share
Highland Road	Bellevue Avenue to McLellan Street	Renew approx. 95m of existing 300mm concrete sanitary sewer, including design and construction management services. Project to be funded under the CCBF Funding Program.	225,000	0
* Lancaster Lagoon	Lancaster Lagoon	Construction for repairs and upgrades to the berms surrounding the polishing pond to increase their overall height to a consistent elevation and stabilize the embankment against further erosive soil loss as well as completing the design incorporating Climate Change Measures. Project includes design and construction management services. Full project envelope subject to the City obtaining DMAF funding.	440,000	660,000
Morna and Greenwood WWTP Improvements	Morna and Greenwood WWTP	Complete the investigation and preliminary design to make improvements to the existing Morna and Greenwood WWTP's.	0	160,000
Separation of the Combined Sewers near Bayside Middle school (Strategy)	Bayside Drive, Edith Avenue, Loch Lomond Road, Westmorland Road Ellerdale Street, Linda Court, Macdonald Street, Etc	Investigate & create conceptual design options to separate the existing combined sewers within the drainage basin that includes the Bayside Middle School. Strategy should prioritize the separation of combined sanitary sewers and storm sewers as well as provide estimates for budgeting purposes.	0	200,000
* St. James Street	Sydney Street to Charlotte Street	Renew 70 m of 300mm and 375 mm T.C. sanitary sewer (Condition Grade of 4 with an in service year of 1878), including design and construction management services. Project to be partially funded under Bilateral Funding.	135,661	49,340
Thorne Avenue Lift Station	Thorne Avenue Lift Station	Upgrade of electrical, mechanical and structural items to address safety issues and meet regulations, including design and construction management services. Phase 1 of 2.	0	500,000
* WWPS Kennedy Street	121 Kennedy Street	Retrofit lift station above flood level to provide for reliable collection of wastewater, including design and construction management services. Utility Share includes an allowance for land costs, if required. Project to be partially funded under DMAF funding.	260,000	440,000



THE CITY OF SAINT JOHN
SAINT JOHN WATER
PROPOSED W & S FUND PROGRAM

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Priority assignments are subject to change at any time.**

Infrastructure Renewal - Sanitary

Project	Location	Description	Other Share	Utility Share
* WWPS Millidge Avenue	1043 Millidge Avenue	Retrofit lift station above flood level to provide for reliable collection of wastewater, including construction management services. Utility Share includes an allowance for land costs, if required. Project to be partially funded under DMAF funding.	260,000	440,000
* WWTP Millidgeville	Millidgeville WWTP	Construct a new UV disinfection system and building with updated mechanical and electrical components installed above the projected Saint John River flood elevation. Full project envelope subject to the City obtaining DMAF funding.	1,120,756	1,681,134
<u>TOTAL:</u>			<u>\$2,441,417</u>	<u>\$4,130,474</u>



THE CITY OF SAINT JOHN SAINT JOHN WATER PROPOSED W & S FUND PROGRAM

23-Oct-23

2024

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*: PROJECTS DEPENDANT ON FUNDING FROM OTHERS

**This is a tentative program listing of proposed capital projects.
This list has not been approved by Common Council.
Priority assignments are subject to change at any time.**

Infrastructure Renewal - Water

Project	Location	Description	Other Share	Utility Share
* Charlotte Street	Broad Street to Vulcan Street	Design and construction management services for street reconstruction, watermain, sanitary sewer and storm water separation. Project to be partially funded under Bilateral Funding.	155,092	56,408
* Charlotte Street	Queen Square North to Princess Street	Design and construction management services for street reconstruction, watermain, sanitary sewer and storm water separation. Project to be partially funded under Bilateral Funding.	266,628	96,972
Engineering Investigations and Design	Various locations	Funding for engineering investigations and design for various projects under the Water and Sanitary categories.	0	197,558
* Fleet Replacement	Various Locations	Fleet Replacement for Saint John Water. Project to be funded under Fleet Reserve.	475,000	0
Highland Road	Bellevue Avenue to McLellan Street	Renew approx. 95m of existing 200mm watermain, including design and construction management services. Project to be funded under the CCBF Funding Program.	290,000	0
* St. James Street	Sydney Street to Charlotte Street	Renew 90 m of 200 mm C.I. watermain (Service year is 1878), including design and construction management services. Project to be partially funded under Bilateral Funding.	201,658	73,343
* Sydney Street	Broad Street to St. James Street	Design and construction management services for street reconstruction, watermain, sanitary sewer and storm water separation. Project to be partially funded under Bilateral Funding.	49,498	18,002
* Water Tank Improvements	Various Tank Locations	The design and construction of rehabilitations on the existing Water Storage Tanks. Including construction management services.	800,000	500,000
TOTAL:			\$2,237,876	\$942,283

FINANCE COMMITTEE REPORT

Report Date	May 09, 2023
Meeting Date	May 31, 2023
Service Area	Transportation and Environment Services

Chairman Sullivan and Members of Finance Committee

SUBJECT: Parks Asset Renewal Fund Initiatives

OPEN OR CLOSED SESSION

This matter is to be discussed in Finance Committee Open Session.

AUTHORIZATION

Primary Author	Commissioner/Dept. Head	Chief Administrative Officer
<i>Barb Crawford</i>	<i>Michael Hugenholtz / Marc Dionne</i>	<i>J. Brent McGovern</i>

RECOMMENDATION

That Finance Committee approve the list of proposed projects to be funded by the 'Parks Asset Renewal' amounts included in the approved General Fund Capital Budgets for 2023 and 2024.

EXECUTIVE SUMMARY

PlaySJ, Saint John's Parks and Recreation Strategic Plan notes parks and recreation opportunities as essential to the quality of life of all residents in Saint John. The City has been working toward right sizing the parks and playgrounds in the City by concentrating investments in District Playgrounds and District Parks.

After a couple decades of under-investment into our parks and playgrounds many of these spaces are in poor condition. The approved General Fund Capital Budget for 2023 and 2024 includes a funding envelope of \$900,000 and \$600,000 respectively for asset renewal in these areas.

Several projects have been identified for implementation through this program and are detailed within this report. These investments will benefit the user experience of our parks and playgrounds by promoting healthy & active living as well as improving accessibility.

PREVIOUS RESOLUTION

Common Council at its meeting dated October 17th, 2022 adopted the following resolution:

Finance Committee: 2023 and 2024 General Fund Capital Budget and 2023 and 2024 Utility Fund Capital Budget

Moved by Councillor Sullivan, seconded by Councillor Radwan: RESOLVED that as recommended in the submitted report M&C 2022-317: 2023 and 2024 General Fund Capital Budget and 2023 and 2024 Utility Fund Capital Budget, Common Council approve the 2023 and 2024 General Fund Capital Budget for \$62,570,055 with City Share of \$29,949,247 and Other Share of \$32,620,808.

The funds in the General Fund Capital Budget described the 'Parks Asset Renewal' envelope as subject to approval of a plan by the Finance Committee.

STRATEGIC ALIGNMENT

The proposed recommendations aligns with Common Council's priorities of GROW, BELONG & MOVE.

GROW: We value smart growth.

Recreation opportunities enhance quality of life, visitor experience, and stimulate economic impact.

BELONG: We value a welcoming community.

The proposed investment in District Parks and District Playgrounds enable enhanced offerings for visitors, residents, and newcomers as well as offering programming to the community.

MOVE: We value sustainable transportation choices.

The proposed investments offer accessible transportation choices.

REPORT

Saint John's quality of life and attractiveness is often evaluated on its recreational facilities and the opportunities it provides to residents.

The City's Parks and Recreation Strategic Plan, Play SJ, recommends a recreation delivery model comprised of three overarching, inter-connected focus areas. The recommended focus areas are Healthy & Active Living, Right-Sizing and Community Development.

The City of Saint John is poised for continued growth and its community leaders, citizens, businesses and visitors are eager to benefit from additional recreation opportunities that will enhance quality of life, visitor experience, and stimulate economic impact.

Outdoor facilities provide Saint John residents with opportunities to engage in healthy physical activities. These opportunities strengthen communities by fostering social interaction among residents and contribute to quality of life.

The projects identified in this report align with Common Council's priorities and place investment in District Playgrounds and District Parks considered priorities in PlaySJ.






Proposed Projects for Parks and Playground Asset Renewal Projects



The focus of this funding envelope is renewal and reinvestment into existing assets rather than new, larger scale projects such as the new public space at Market Slip or Harbour Passage extensions.



Staff have identified several projects below to utilize the funds set aside in the Capital budget. The projects are identified in order of proposed implementation.

It's expected that the majority of the projects proposed below can be completed and operational in the 2023 construction season. The projects that are not able to be completed in 2023 will be carried forward to 2024 or future years for completion.

No.	Project Title	Project Location	Photograph
1	Replacement of two wooden structures - accessibility ramp & platform at the Carleton Community Centre.	Carleton Community Centre / Market Place	
2	Replacement of an existing (damaged) water feature at the Carleton Community Centre Splash Pad.	Carleton Community Centre / Market Place	
3	Replacement of solar light batteries at Lily Lake that are past their effective service life and no longer hold a charge	Rockwood Park	

No.	Project Title	Project Location	Photograph
4	Repair and replacement of picnic shelters (x4) at Rockwood Park	Rockwood Park	
5	Replacement of Bleachers at Memorial Park Field (softball)	Memorial Park	
6	Replacement of garbage cans (x50) at various district parks and playgrounds.	Various District Parks & Playgrounds	
7	Replacement of park benches (x50) throughout City.	Various District Parks & Playgrounds	
8	Resurfacing of Tennis Courts (x3) by Peter Murray Arena	Peter Murray Arena	
9	Replacement of Memorial Park Dugouts (softball)	Memorial Park	

No.	Project Title	Project Location	Photograph
10	Repairs to Skate Park including concrete, rails & platforms.	Skatepark	
11	Replacement of portions of fencing around Forest Hills maintenance building	Forest Hills	
12	Replacement of Market Slip Beach Volleyball Court at Little River	Little River Reservoir	
13	Repairs and repositioning to granite at King Square planter.	King Square	
14	Replacement of portions of fencing at two soccer fields at Lower Shamrock Park	Shamrock Park	
15	Replacement of playground equipment at Ellerdale Street playground	Ellerdale Street	

No.	Project Title	Project Location	Photograph
16	Resurfacing of 11 basketballs courts across the City as well as replacement of basketball court infrastructure	Various District Parks & Playgrounds	
17	Replacement of fencing for Dog Park by Peter Murray Arena	Peter Murray Arena	
18	Repair of Pickle Ball fence at Forest Hills	Forest Hills	
19	Maintenance work at the Rainbow Park community garden	Rainbow Park	

SERVICE AND FINANCIAL OUTCOMES

The 2023 Capital Budget includes \$900,000 for ‘Parks Asset Renewal’. Approximately \$200,000 of that amount has been already earmarked to support various initiatives including a new disc golf course and a new cricket field. The remaining amount combined with the \$600,000 approved for parks asset renewal in 2024 will be applied towards these projects roughly in the order listed above.

Any projects that are not able to be completed within the available budget will be considered in future years. As these investments are focused on asset renewal there will be no significant impact on the Parks operating budgets.

It should be noted that there remains a significant backlog of these types of projects and continued support through the budgeting process in future years will be necessary to continue to improve the quality of our parks and public spaces.

INPUT FROM OTHER SERVICE AREAS AND STAKEHOLDERS

Public Works and Transportation Services and Utilities & Infrastructure Services were consulted related to their current and future involvement in the proposed projects.

ATTACHMENTS

None



Utility & General Fund - 2024 Capital Programs Revision

Finance Committee

October 24, 2023



Background

- Fall of 2022, Council approved a 2 year capital program (2023-2024)
- Projects were designed and completed but coming in over budget due to supply chain constraints and increase in contractor costs
- 2023 Capital Budget amendment in April 2023 to give added flexibility to defer projects and dip into reserves if needed
- 10 year Capital Plan in development

Primary Reason for the Revisions

- The main reason for Revision to the 2024 Utility Fund and General Fund Capital Programs:
 - Investing in Canada Infrastructure Program (ICIP Bilateral) 2.0 did not materialize in 2023 as anticipated
 - Taking the opportunity to evolve the program as new issues materialize
 - Creating greater alignment and program delivery with Council priorities and Council feedback



Saint John Water – Revision 2024 Capital Highlights

- Revised 2024 Capital budget
\$11,452,048
- Utility Funding for Capital budget –
Capital from Operating increased by
\$500,000
- In addition \$800,000 being drawn
from Capital reserves
- Removal of \$2,172,564 of Other
Share funding mainly under
proposed Bilateral 2.0 Program and
CCBF Funding allocation.
- Deferral of projects under the
proposed Bilateral 2.0 program.



Projects deferred and others brought forward

- Deferred
 - Bilateral and CCBF funding projects relating to street reconstruction (sections of Carmarthen, Charlotte, Douglas, Pitt, Queen, Crown, Leinster)
 - Reconstruction of lift stations (Station B on Dwyer Road and Walter Street Station)
 - North End Combined Sewer Separation Strategy (currently included in the City's Housing Accelerator Funding application.)
- Brought forward
 - Industrial water (east connection, pipeline road improvements, westside intake)
 - Highland Road and sections of Charlotte and Sydney
 - Lift station and plant work at Morna and Greenwood and Thorne Ave
 - Bayside Drainage Basin combined sewer separation
 - Water tank renewals

2024 Revised General Fund Capital Budget - Overview

- Revision of the General Fund Capital Budget \$33,453,193
 - City Share remains unchanged at \$14,247,667
 - Other Share increased by \$3,400,908 to \$19,205,526
 - Increase of Other share is attributed to re-allocation of unspent CCBF funding along interest earned within the program



General Fund deferred Projects

- Deferred
 - Similar to the Utility Fund, Bilateral and CCBF funding projects relating to street reconstruction (sections of Carmarthen, St James, Charlotte, Douglas, Pitt, Queen, Crown, Leinster)
 - A Cycling Improvements project was deferred and replaced with a sidewalk renewal project
 - North End Combined Sewer Separation Strategy
 - All projects that rely on Hardman Group Capital Funding
 - Transit building cistern pumps

General Fund Capital Additions 1 of 2

- Significant storm water investment directly linked to housing development - \$3,375,000
 - Shamrock Park – enable development in area of Millidge Avenue and North end
 - Sussex Drive – enable development in area of Technology Drive
 - Riverhill Drive – Development off Milford Road
 - Kennedy Street – renewal and needed for enable new housing off Main Street North
 - Stormwater Strategy (Phase 1) – City overall
- Local flooding repairs/storm water separation - \$300,000
 - Westmorland Road/McAlister Drive – Investigation and design
 - Bayside Drive drainage basin – Investigation and design
- Active Transportation investments
 - Harbour Passage extension at Reversing Falls to Riverview Drive.
 - Sidewalk renewals and upgrades
 - Cycling as part of Harbour Passage (X2) (Sydney Street & Market Slip), Main Street and Charlotte Streets
- Parks and Recreation
 - King Square - Concept and start of rehab
 - Reversing Falls – Accessible walkway and washroom concept



Reversing Falls Trail

General Fund Capital Additions 2 of 2

- Street beautification & Traffic
 - Highland Road
 - Sydney
 - Charlotte
 - Roundabout concept and complete design
- Safety and Security
 - West works and Salt Dome fencing and gate
 - City Hall customer service security upgrade
- Efficiency
 - Saint Patrick Pedway – removal of escalator and installation of larger elevator and stairs will reduce operating costs



Recommendation

It is recommended that members of the Finance Committee:

- Approve the revised 2024 General Fund Capital Budget in the amount of \$33,453,193 (gross) with contributions from other sources of \$19,205,526, yielding a net Capital budget in the amount of \$14,247,667 to be funded by debt issue (net) as set in Appendix A, and,
- Approve the revised 2024 Water and Sewerage Utility Fund Capital Budget in the amount of \$11,452,048 (gross) with contributions from other sources of \$5,911,292 yielding a net capital budget in the amount of \$5,540,756 to be funded by pay as you go (net) as set in Appendix B. In addition a \$800,000 addition is to be added to the 2024 Utility Capital budget from the Utility's Capital Reserve fund.
- It is further recommended that Finance Committee recommend approval of the General Fund and Utility Fund Capital Budgets at the next meeting of Common Council.



2024 TAX BASE & GRANT

FINANCE COMMITTEE

October 26 , 2023



SAINT JOHN

Key Dates





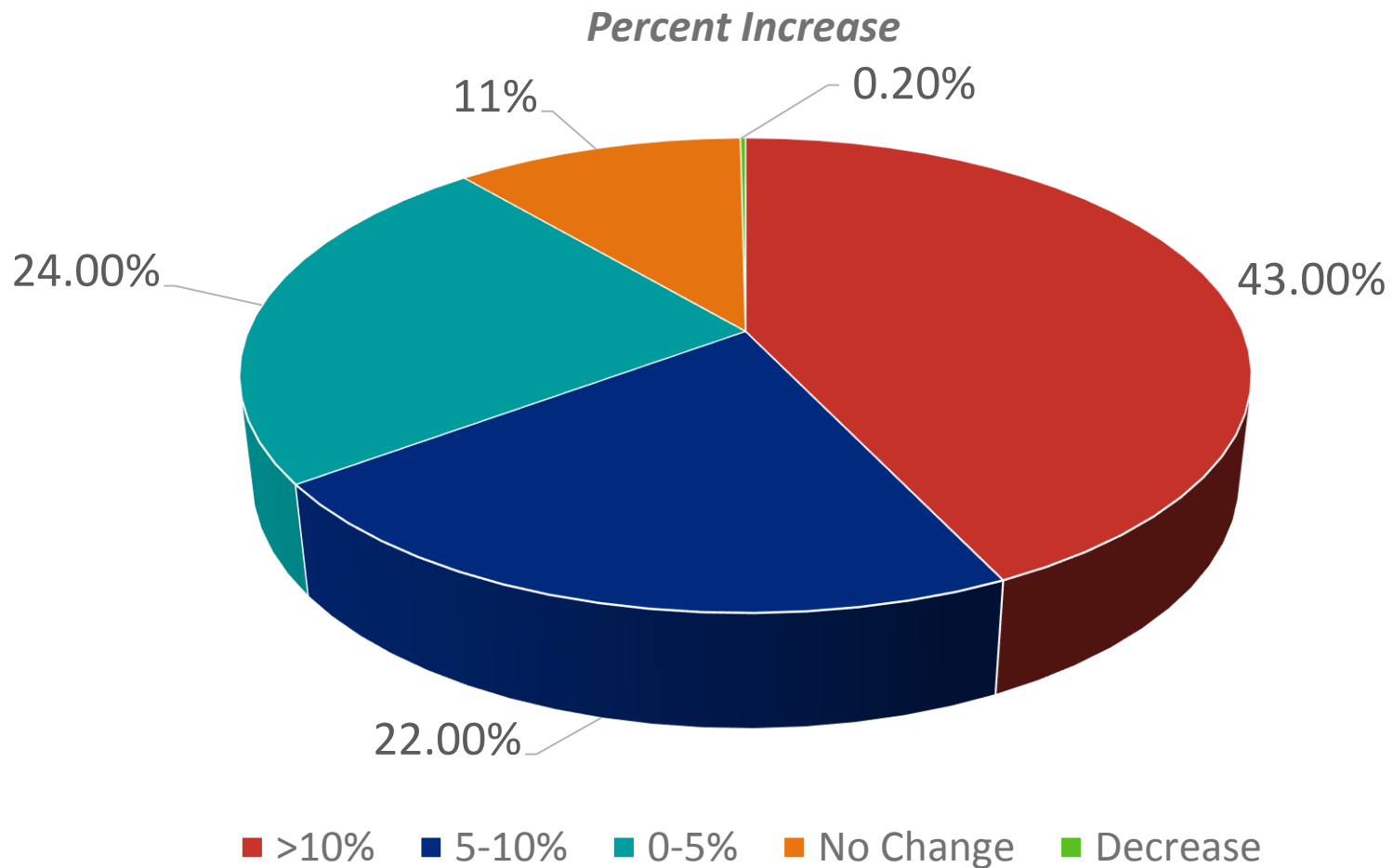
AGENDA

- Section 1 – Tax Base Growth and Community Funding Grant
- Section 2 – Multiplier Break Even Analysis and Fair Taxation
- Section 3 – Wage Escalation Policy
- Section 4 – Summary of Council Feedback
- Section 5 – Direction from Finance Committee

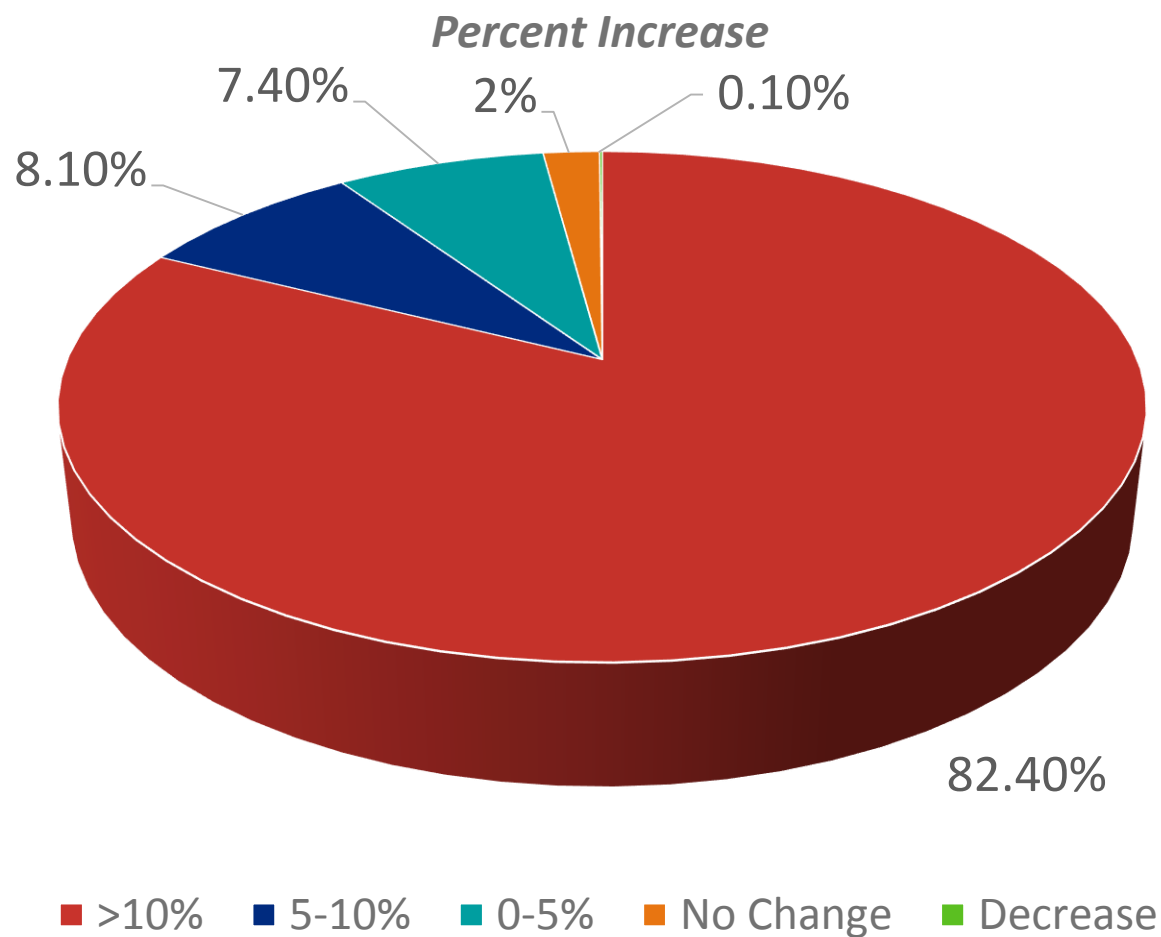


Section 1: TAX BASE GROWTH & COMMUNITY FUNDING (EQUALIZATION)GRANT

SNB Change in Assessment Province

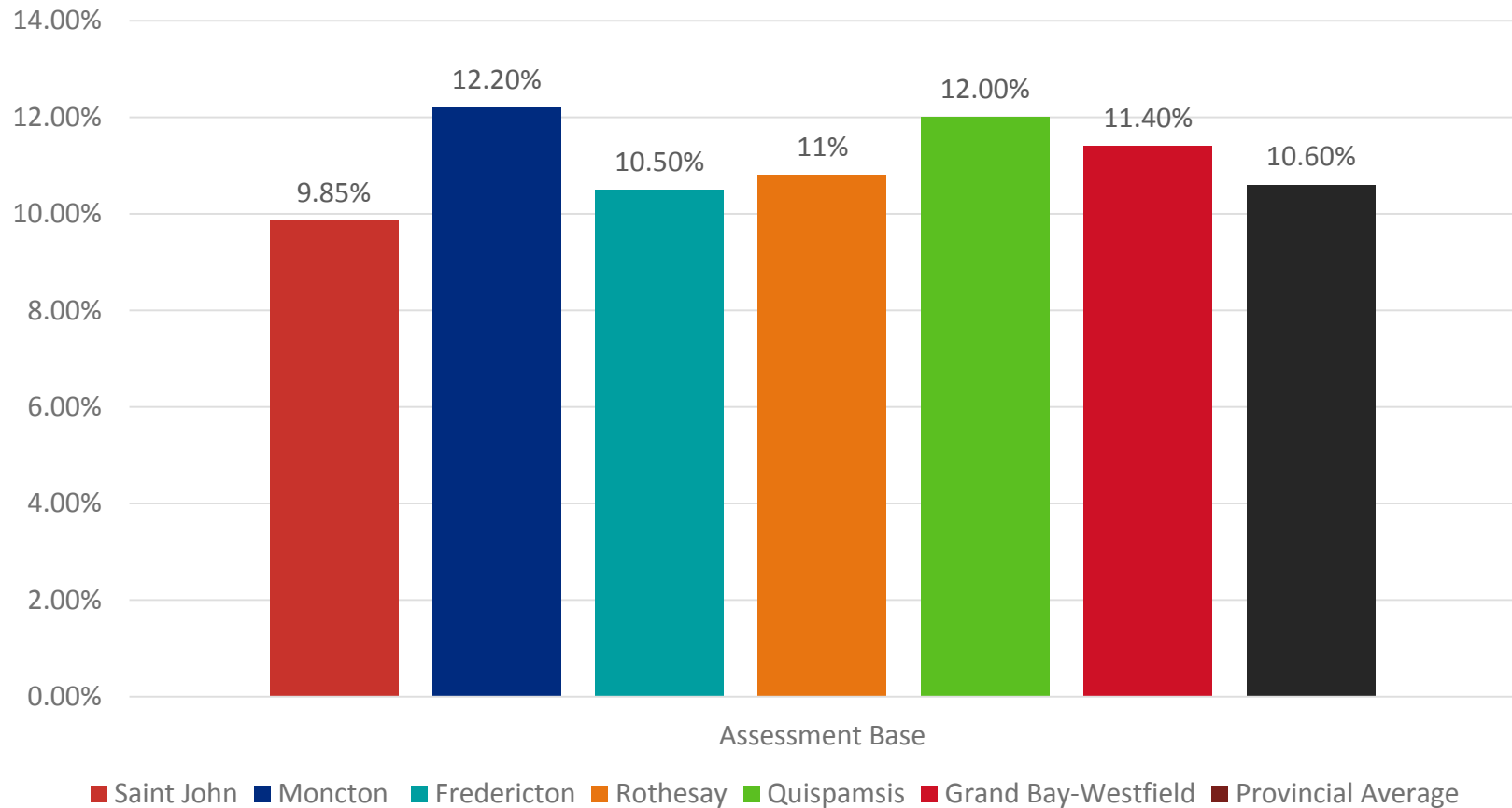


SNB Change in Assessment Values for Saint John

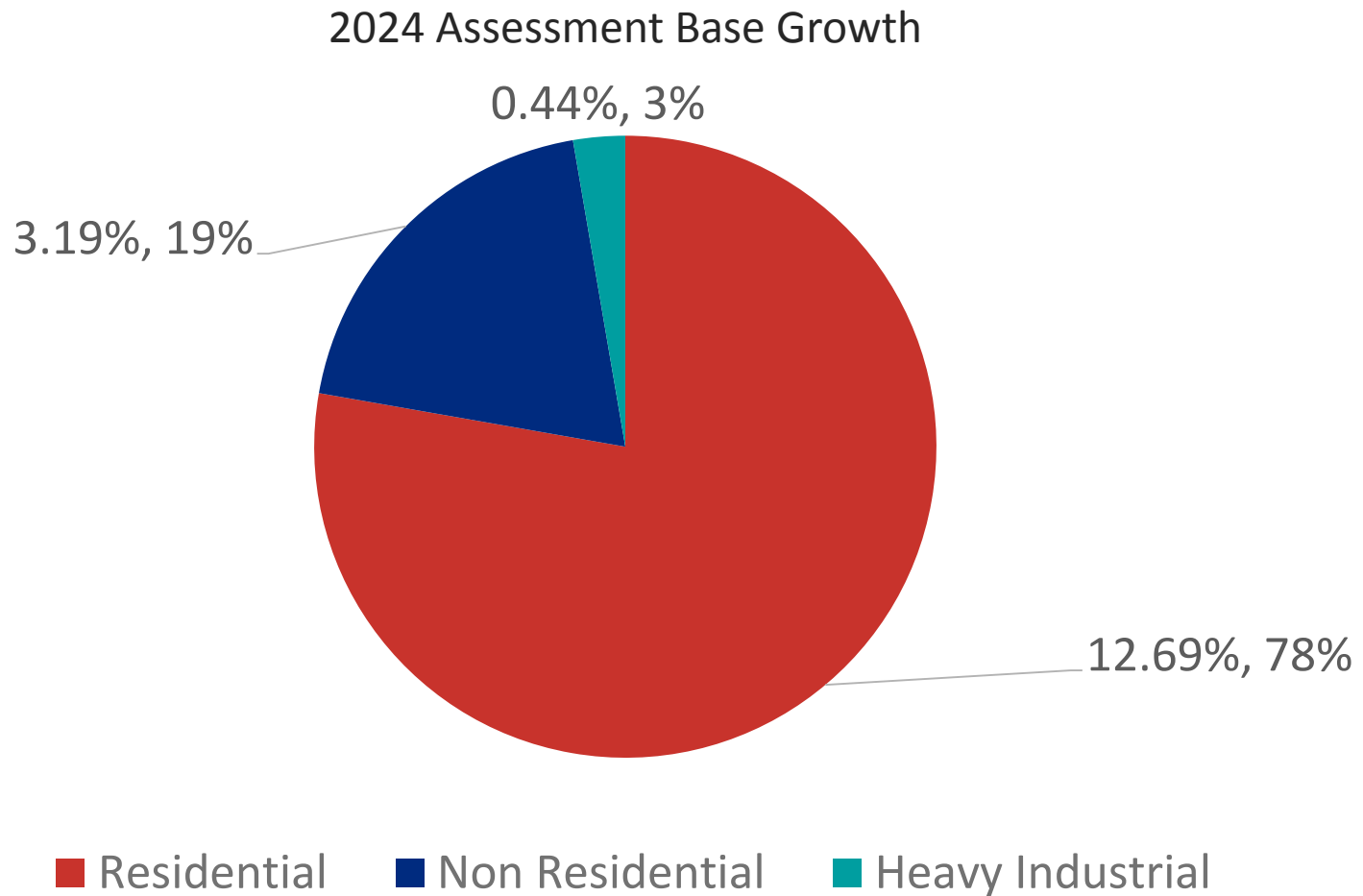


Benchmarking Saint John Assessment Base Growth

2024 Assessment Base Growth

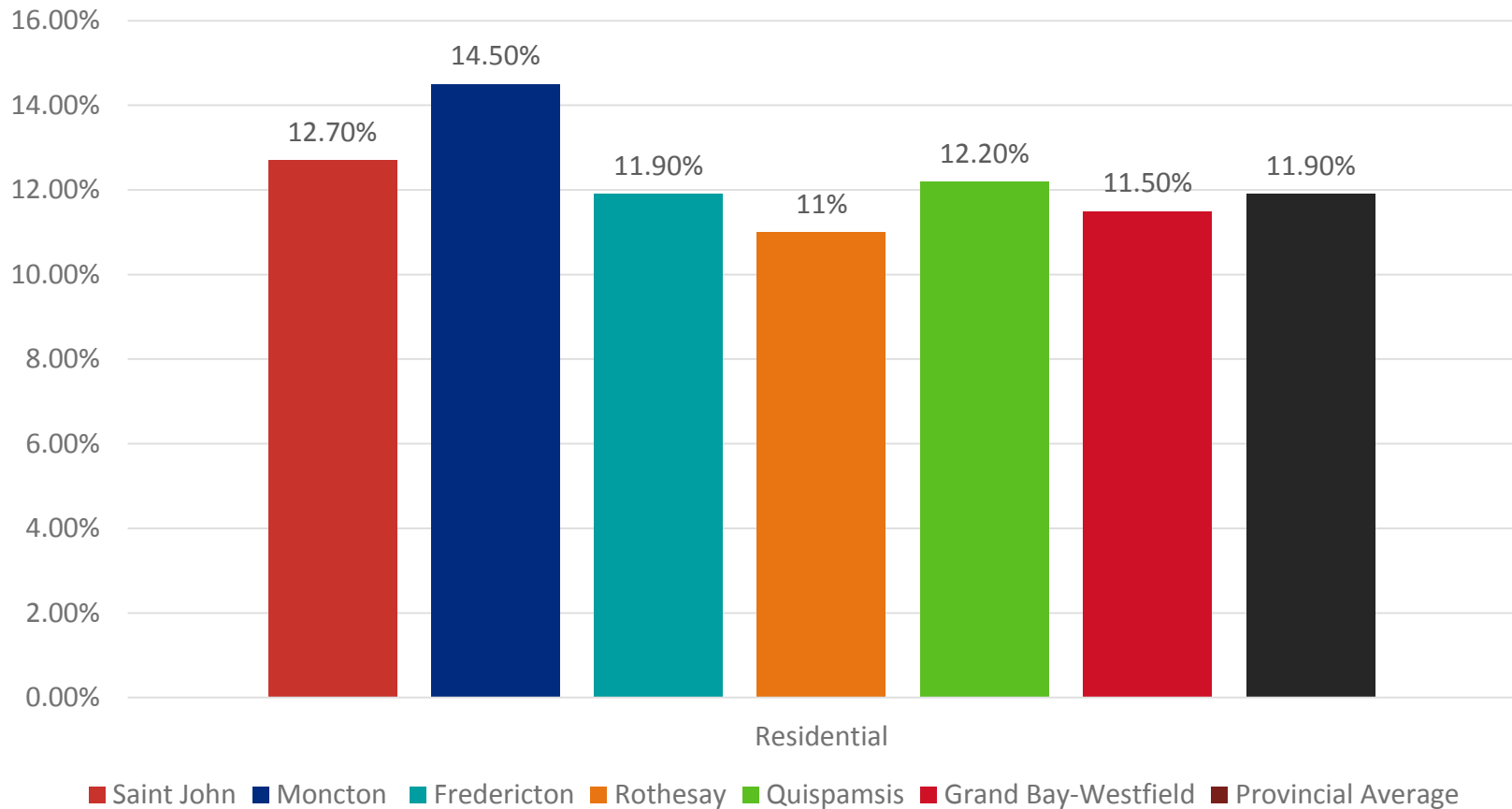


Saint John Assessment Base Growth By Class



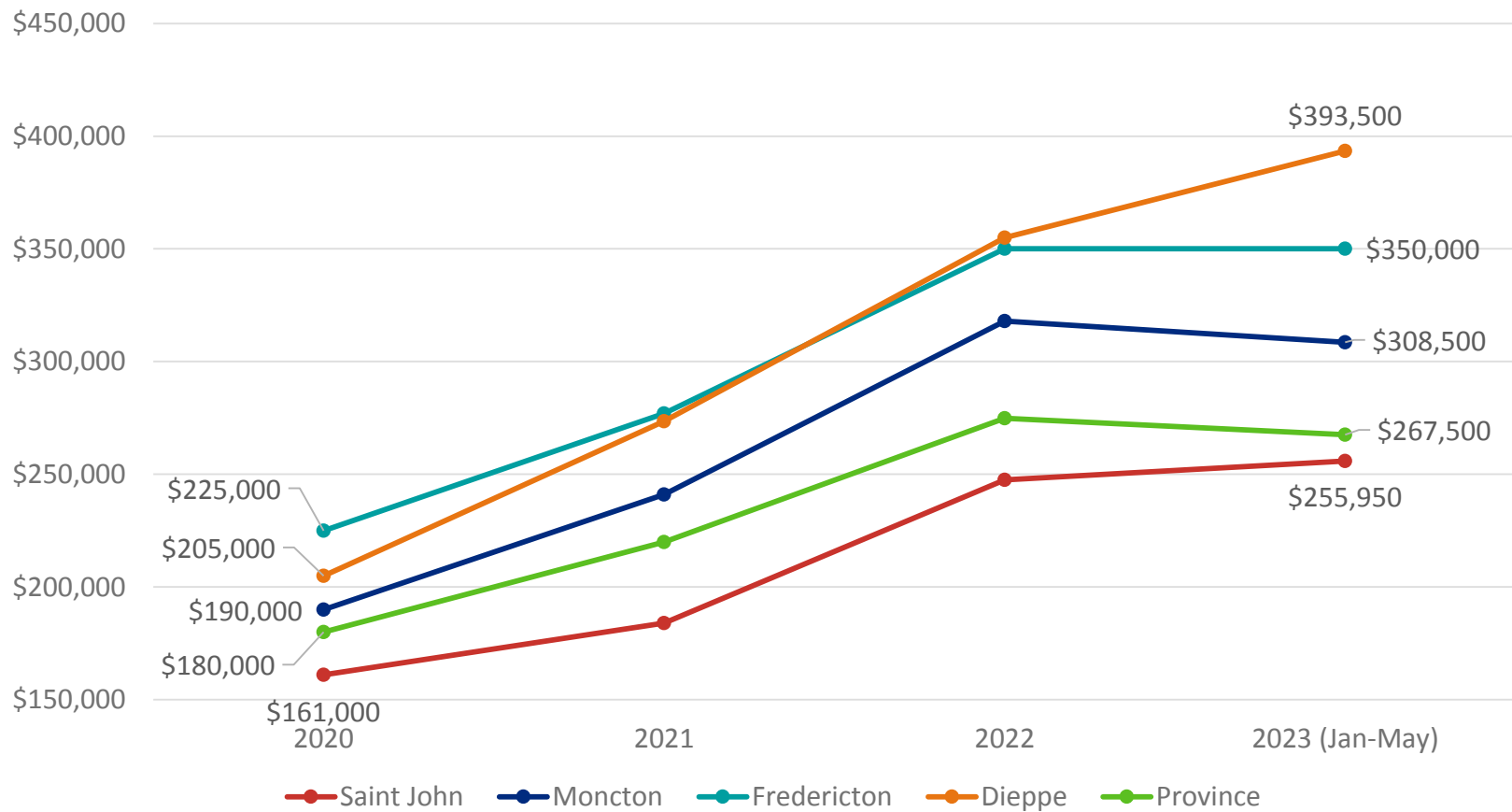
Benchmarking Saint John Residential Assessment Base Growth

Residential Assessment Base Growth



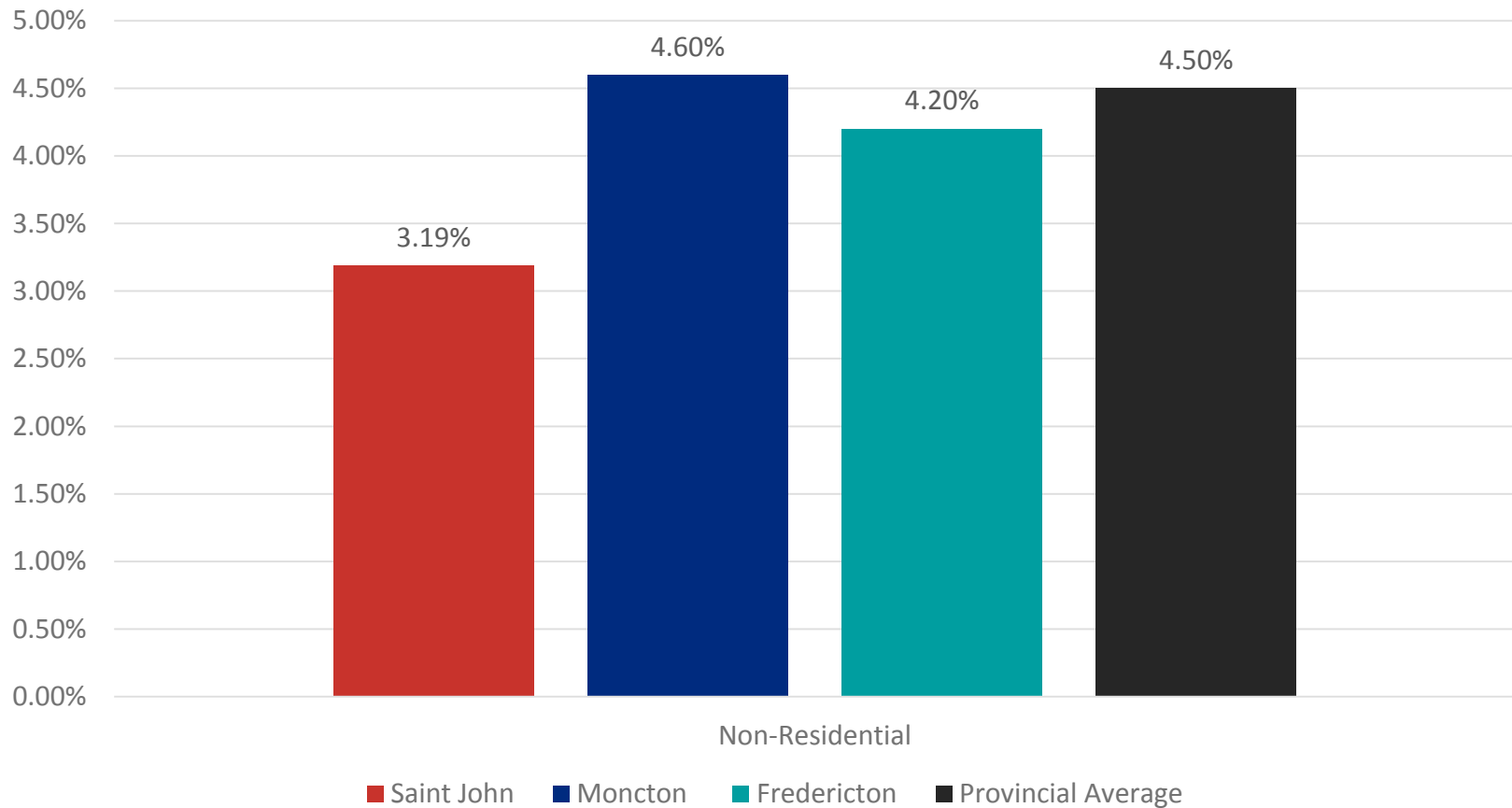
Median Residential Sales Price

Median Residential Sales Price



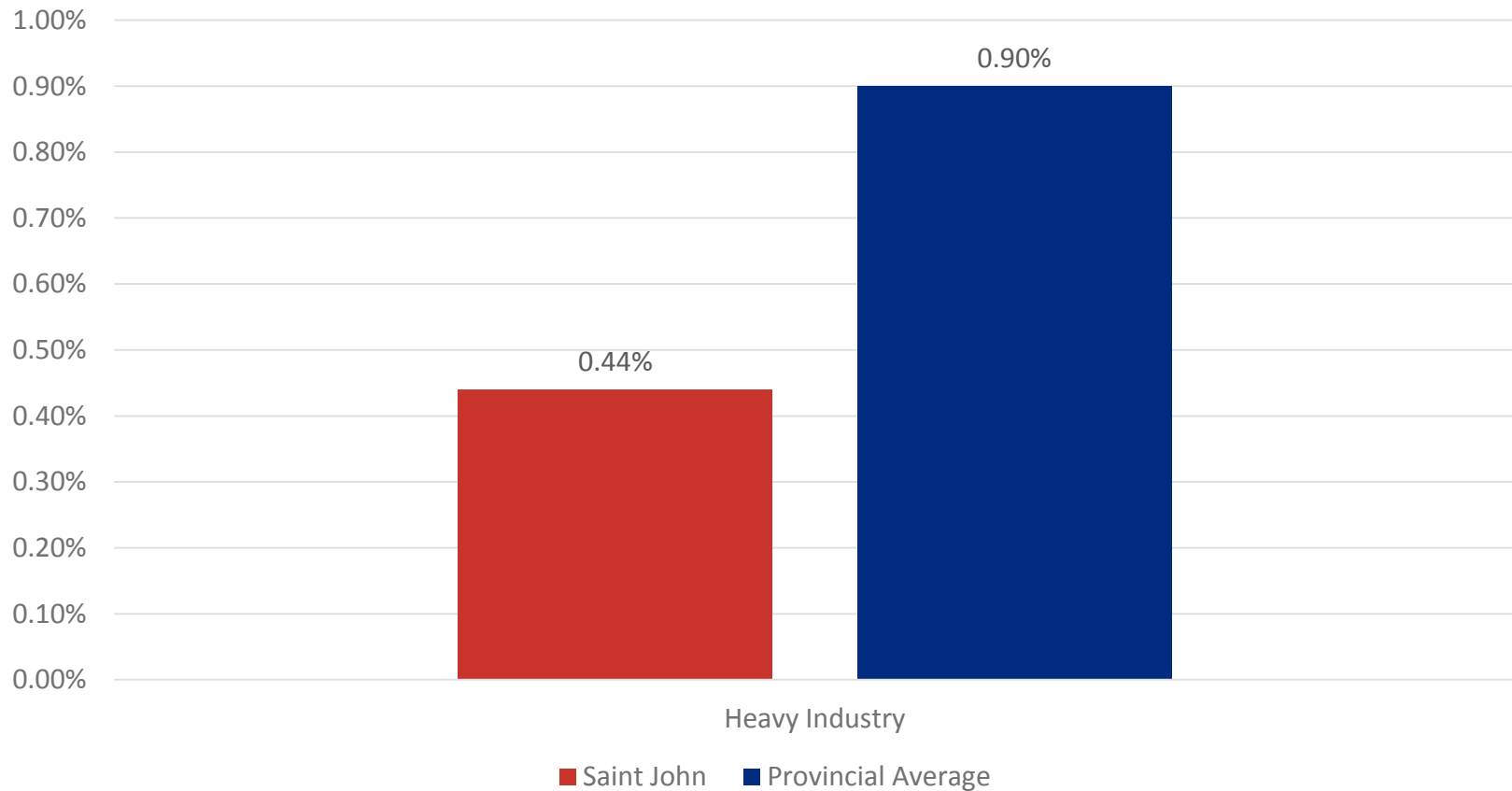
Benchmarking Saint John Non-Residential Assessment Base Growth

Non-Residential Assessment Base Growth



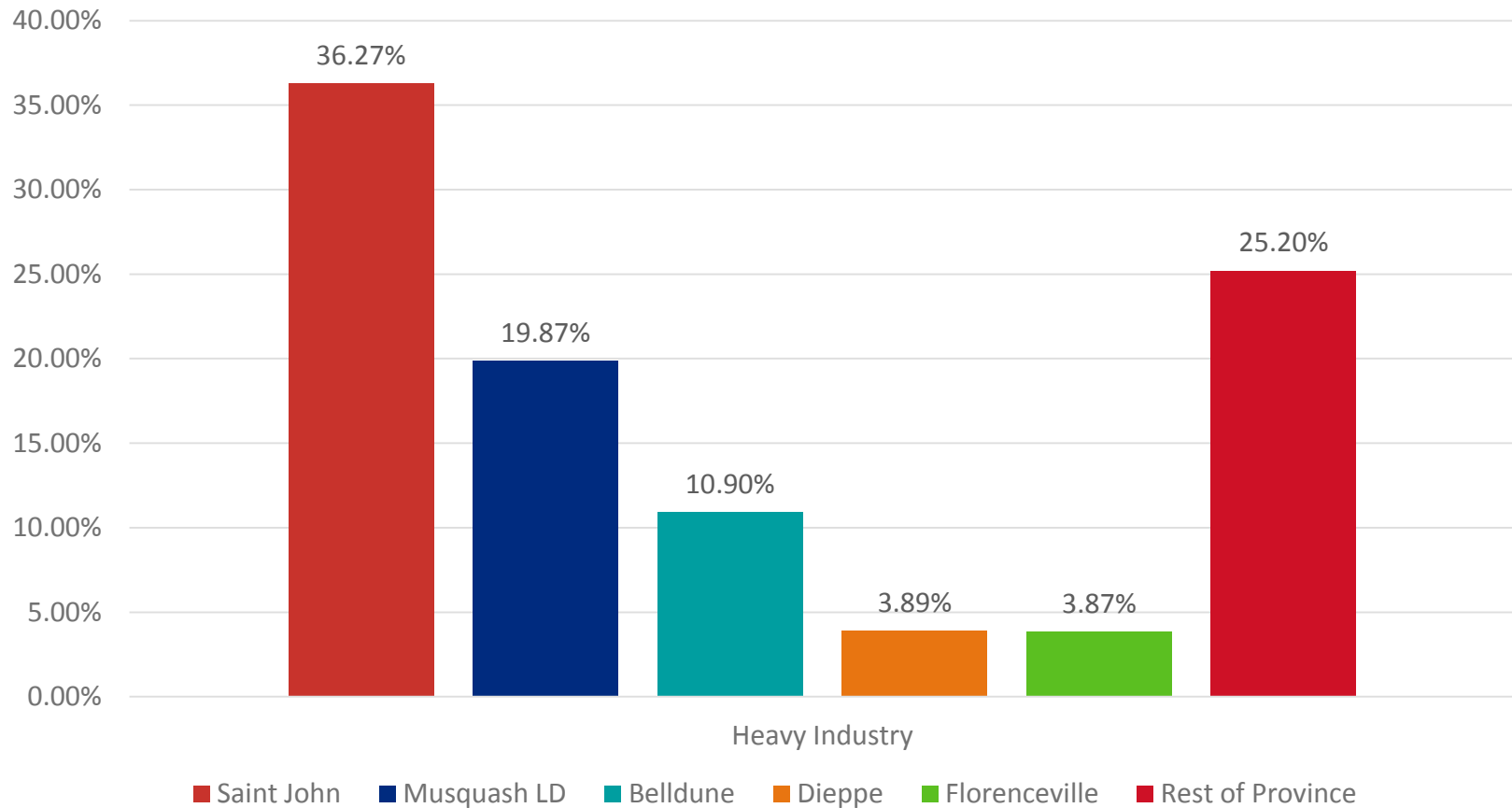
Benchmarking Saint John Heavy Industrial Tax Base Growth

Heavy Industry Assessment Base Growth



Saint John has highest Heavy Industry Assessment Base

% of Total Heavy Industrial Tax Base in Province

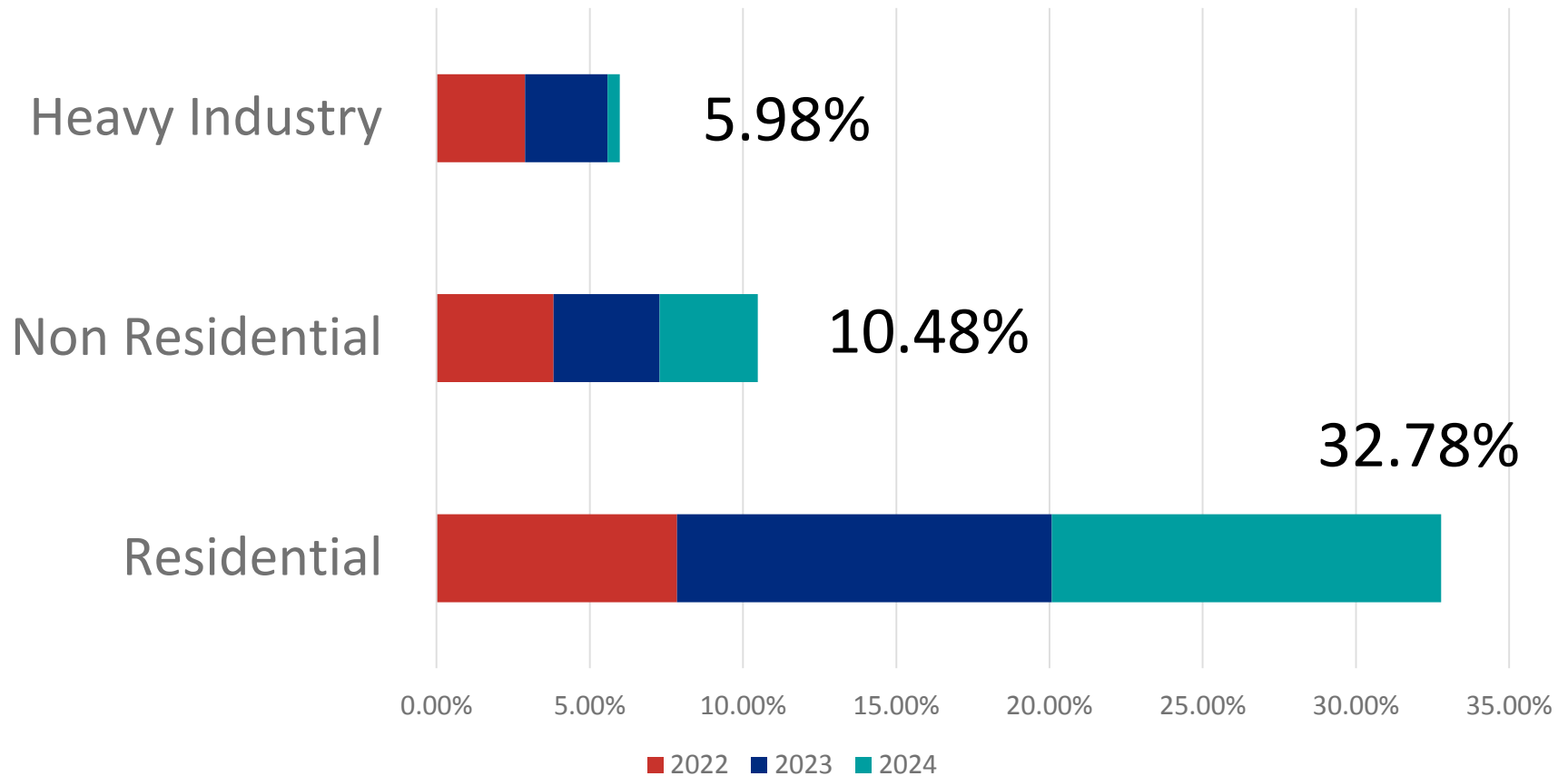


How much money does the Province
Collect from Heavy Industry in Saint John?

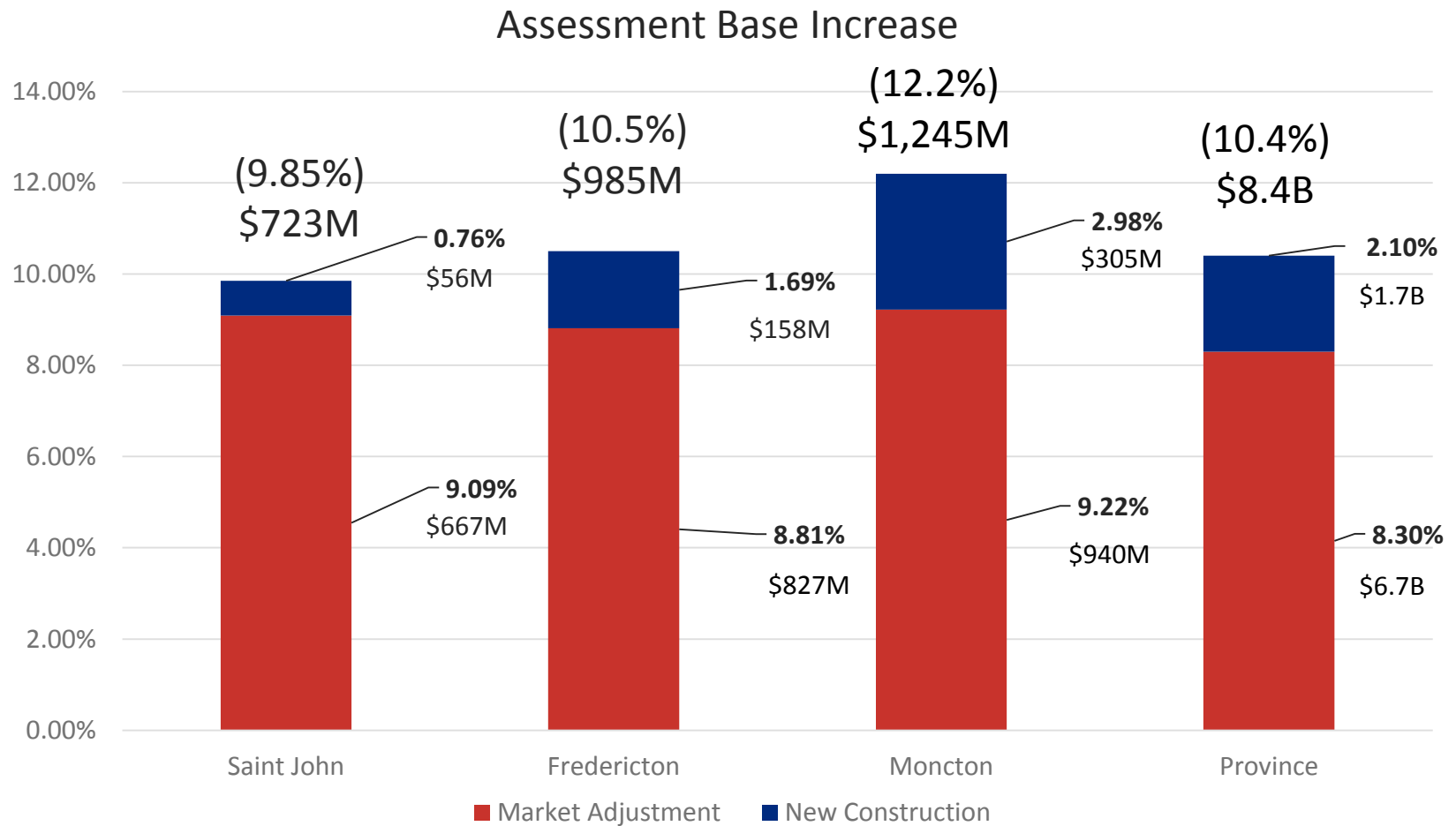
<i>2024 Assessment</i>	\$ 524,452,600
Provincial Property Tax Rate	1.856
Total Property Tax Revenue	\$ 9,733,840

Saint John Assessment Base Growth – Last 3 Years

RES vs NON RES vs HEAVY IND

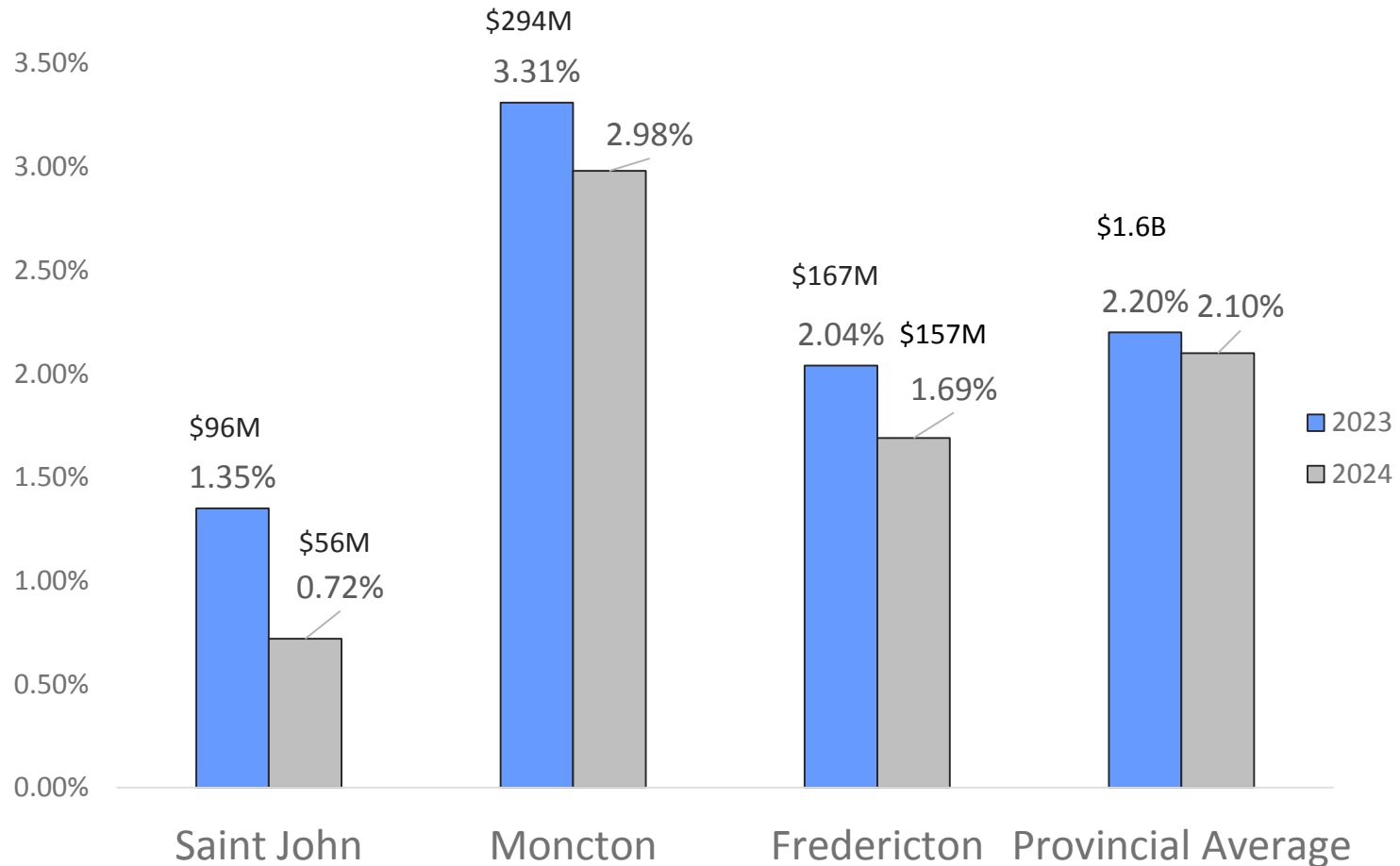


Benchmarking Performance

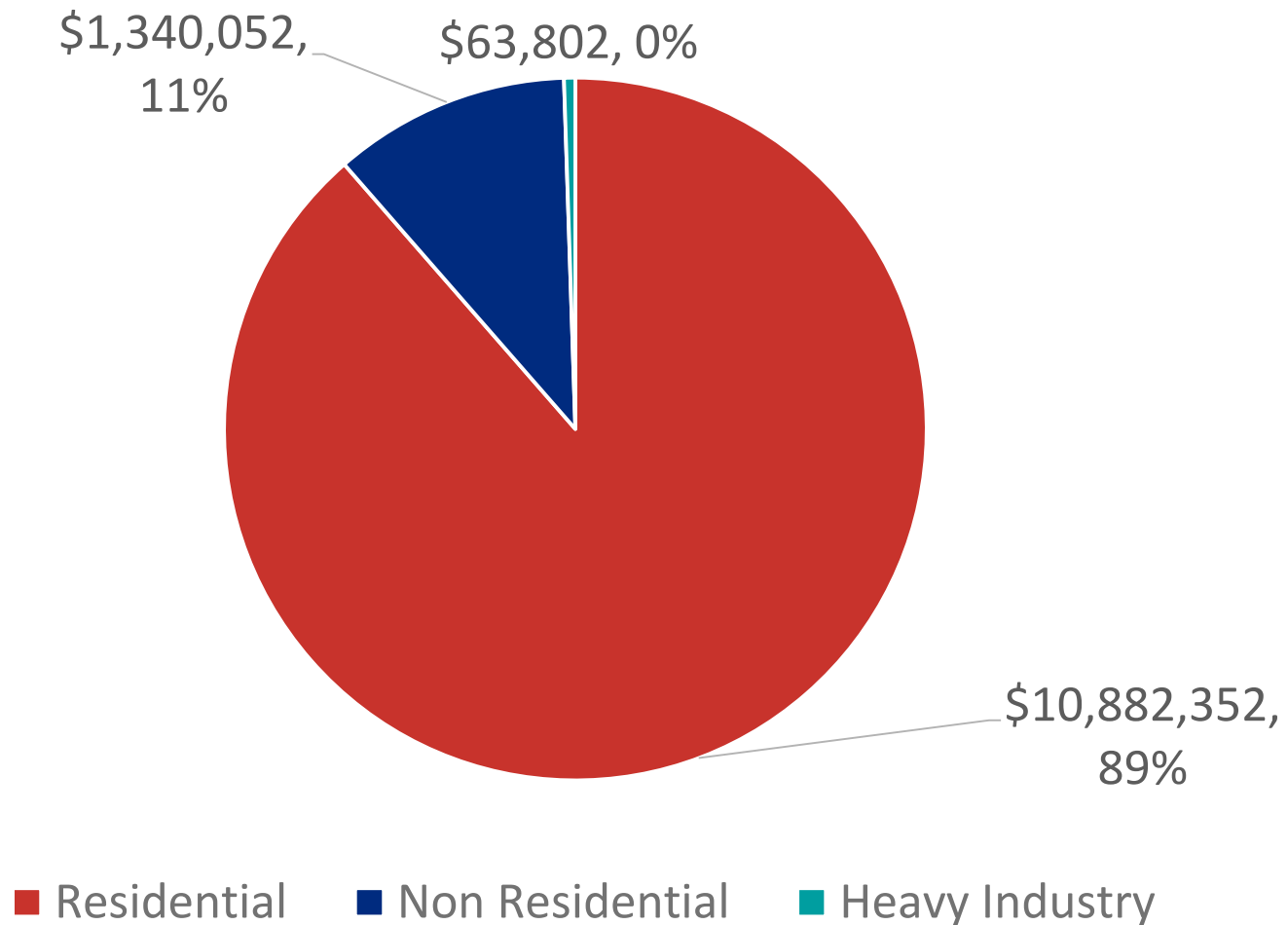


New Construction has declined in all 3 Big Cities ^N

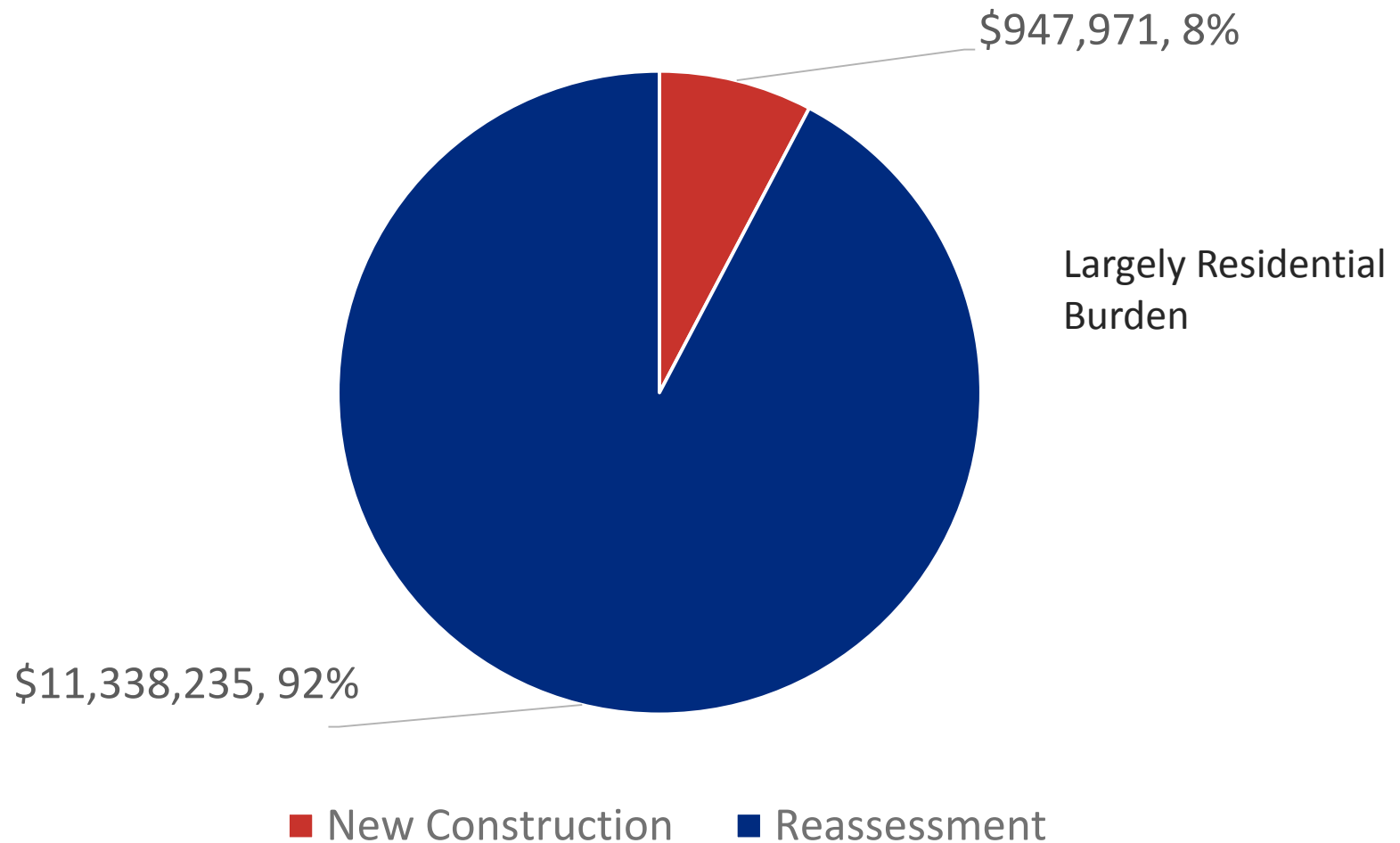
2024 New Construction % of Tax Base Growth



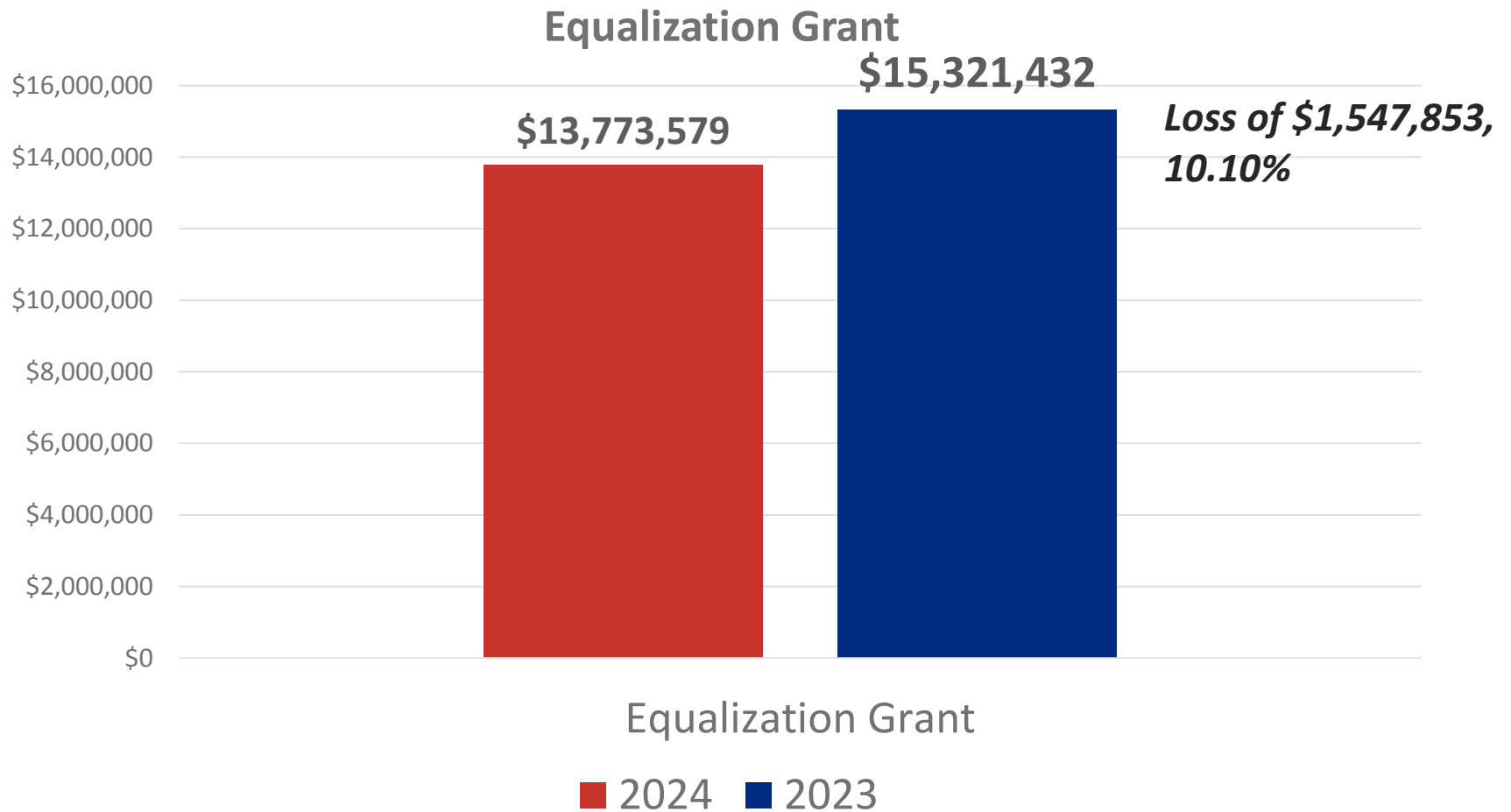
Applying Current Tax Rate & Multiplier, Saint John would generate \$12,286,206 in new taxes



Of the \$12,286,206 in New Property Tax Revenue, less than \$1M is from New Construction



Change in Equalization Grant



Equalization Grant Reductions



Unconditional Grant					
Saint John	\$	13,773,579	\$	15,321,432	-\$ 1,547,853 -10.10%
Moncton	\$	1,939,830	\$	2,586,440	-\$ 646,610 -25.00%
Fredericton	\$	1,258,931	\$	1,666,961	-\$ 408,030 -24.48%
Rothsay	\$	78,584	\$	104,778	-\$ 26,194 -25.00%
Quispamsis	\$	69,152	\$	92,203	-\$ 23,051 -25.00%
Grand Bay Westfield	\$	233,229	\$	257,866	-\$ 24,637 -9.55%



Section 2: Fair Tax and Multiplier Break Even

Tax Base Burden based on Current Tax Rate & Multiplier

2024 Saint John Tax Base Growth (Assumes 1.7 multiplier)

	<u>2024</u>	<u>2023</u>	<u>Change</u>	<u>%</u>	<u>Tax Rate</u>	<u>Tax Revenue</u>
Residential	\$ 5,964,110,600	\$ 5,292,360,500	\$ 671,750,100	12.69%	1.62	\$ 10,882,352
Non Residential	\$ 2,674,666,610	\$ 2,591,947,330	\$ 82,719,280	3.19%	1.62	\$ 1,340,052
Heavy Industry	\$ 891,569,420	\$ 887,631,030	\$ 3,938,390	0.44%	1.62	\$ 63,802
Total Tax Base	\$ 9,530,346,630	\$ 8,771,938,860	\$ 758,407,770	8.65%	1.62	\$ 12,286,206

Assuming 1.62 Tax Rate and 1.7 Multiplier

- 89.57% of New Revenue from Residential Class (\$10.9M Tax Burden)
- 10.91% of New Revenue from Non-Residential Class (\$1.3M Tax Burden)
- 0.52% of New Revenue from Heavy Industrial Class (\$64K Tax Burden)

Non-Residential Class – Need Flexibility to Increase Multiplier

Tax Rate

Non Res Assess

Multiplier

Tax Revenue

Incremental

Incremental %

Lost Revenue

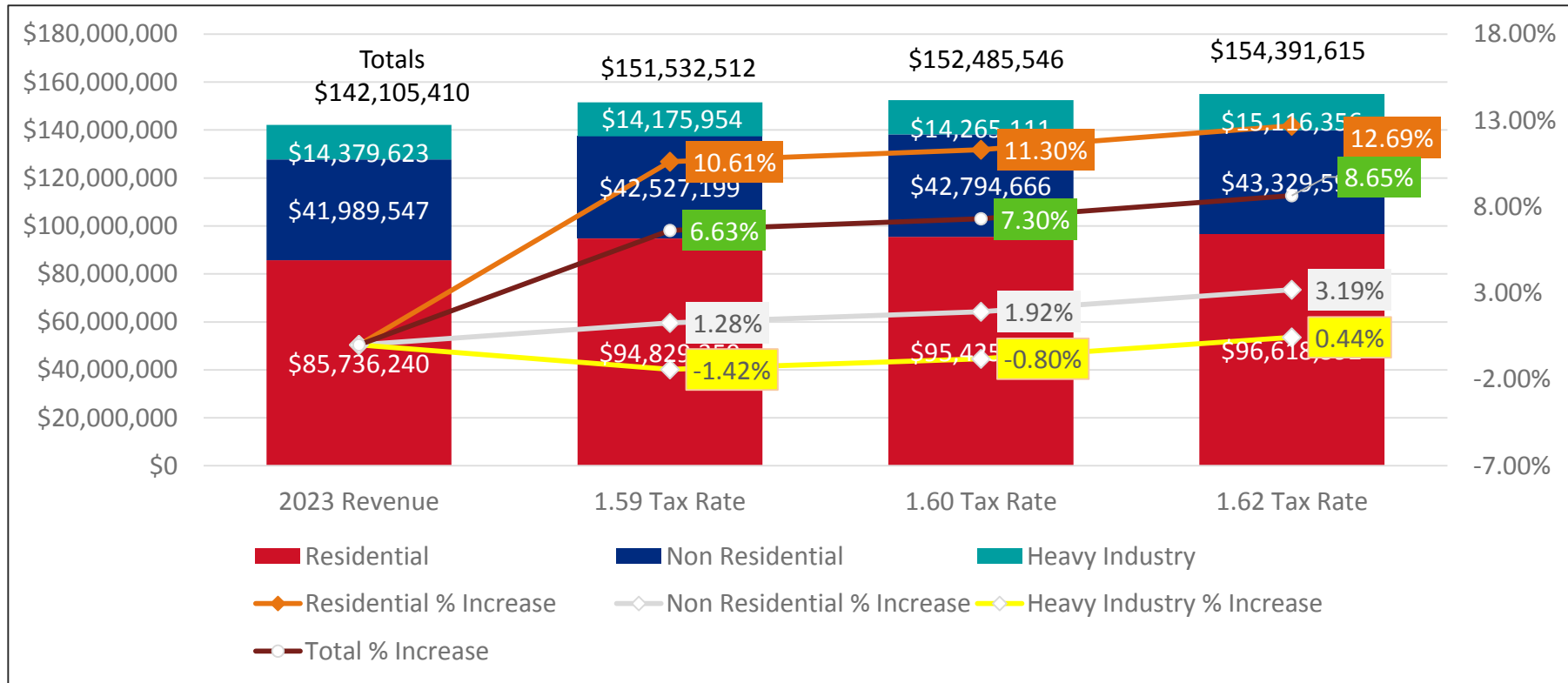
1.62	1.62	1.60	1.59
\$1,524,674,900	\$1,573,333,300	\$1,573,333,300	\$1,573,333,300
1.7	1.7	1.7	1.7
\$41,989,547	\$43,329,599	\$42,794,666	\$42,527,199
	\$1,340,052	\$805,119	\$537,652
	3.19%	1.86%	1.26%
		-\$534,933	-\$802,400

Heavy Industry Tax Class – Need Flexibility to Increase Multiplier

Tax Rate
Heavy Ind. Assess
Multiplier
Tax Revenue
Incremental
Incremental %
Lost Revenue

1.62	1.62	1.60	1.59
\$522,135,900	\$524,452,600	\$524,452,600	\$524,452,600
1.7	1.7	1.7	1.7
\$14,379,623	\$14,443,425	\$14,265,111	\$14,175,954
	\$63,802	-\$114,512	-\$203,669
	0.44%	-0.79%	-1.43%
		-\$178,314	-\$267,471

Impact of Change in Tax Rate to Max Room



At Max Room, City raises property tax revenue by \$12.3M in one year (8.65%), however residential increases 12.69% paying \$10.9M more than 2022.




Section 3: Wage Escalation Policy

Wage Escalation Policy

- The CAO shall recommend the wage and benefit budget increase in accordance with the Wage Escalation Policy
- The Wage Escalation Policy provides that the wage and benefit budget shall not exceed the lessor of:
 - The Three-Year Rolling Tax Base Growth Average (7.88%)
 - Consumer Price Index + 1% (5%)

2024 Wage and Benefits Budget

Wages & Benefits Budget				
2023 Approved Budget	2024 Status Quo	Increase		Max Budget (5%)
\$ 93,110,366	\$ 97,144,212	-\$	4,033,846	\$ 97,765,884
		-\$	621,672	
		-\$	4,655,518	




*Capacity for
Enhancement*

Estimated 2024 Budget Capacity (Preliminary First Draft)



	2023 Budget \$	2024 Estimates \$	Summary of Significant Changes
Property Taxes	142,105,410	154,391,616	12,286,206
Equalization Grant	15,321,432	13,773,579	(1,547,853)
	157,426,842	168,165,195	10,738,353
Wages and Benefits	93,110,366	97,144,212	(4,033,846)
Wages and Benefits Enhancement	-	621,672	(621,672) **
Pay as you Go	5,650,000	6,300,000	(650,000)
Pay as you Go Enhancement	-	500,000	(500,000) **
Goods and Services Enhancement	-	178,351	(178,351) **
Transit Operational Funding	5,630,640	6,706,267	(1,075,627)
Roads and Sidewalks	5,457,472	6,277,330	(819,858)
	109,848,478	117,727,832	(7,879,354)
			2,859,000
3 Cent Tax Rate Reduction			2,859,000
Enhancement Funds			1,300,023 **



2024 General Fund Operating Budget

- Tax Rate Decrease and Service Enhancements
 - 1 Cent on Tax Rate = approx. \$953K
 - Proposed Tax Rate Reduced to 1.59 (\$2,859,000)
- Enhancements Funds \$1,300,023
 - New Positions = \$621K
 - New Capital Opportunity = \$500K
 - New Goods & Services = \$178K
- LTFP Stretch (5%) Enhancement Target = \$689K
- First Draft may identify additional opportunities or challenges (Tax Rate, Service Enhancements)
- Other Service Enhancements part of 2024 Base Budget Estimates (work plan)



Section 4: Summary of Council Feedback

2024 General Fund Operating Budget

- **2024 Operating Budget – Summary of Common Council Feedback**

Common Council Feedback
More Bylaw Enforcement Officers
Roads and Sidewalks – Increase maintenance, Sidewalks, Traffic calming measures, Crosswalks, Safer intersections
Eastside Community Coordinator
Maintaining City Assets and Current Service Demands – Cleaner City, more mowing, trimming, guiderails, garbage pick up
Recreation – focus on improving existing assets, fees for use of assets, more recreation investments
Internal Focus – Performance Management, Labour Relations,
Westside Traffic issues – Harbour Bridge, Reversing Falls

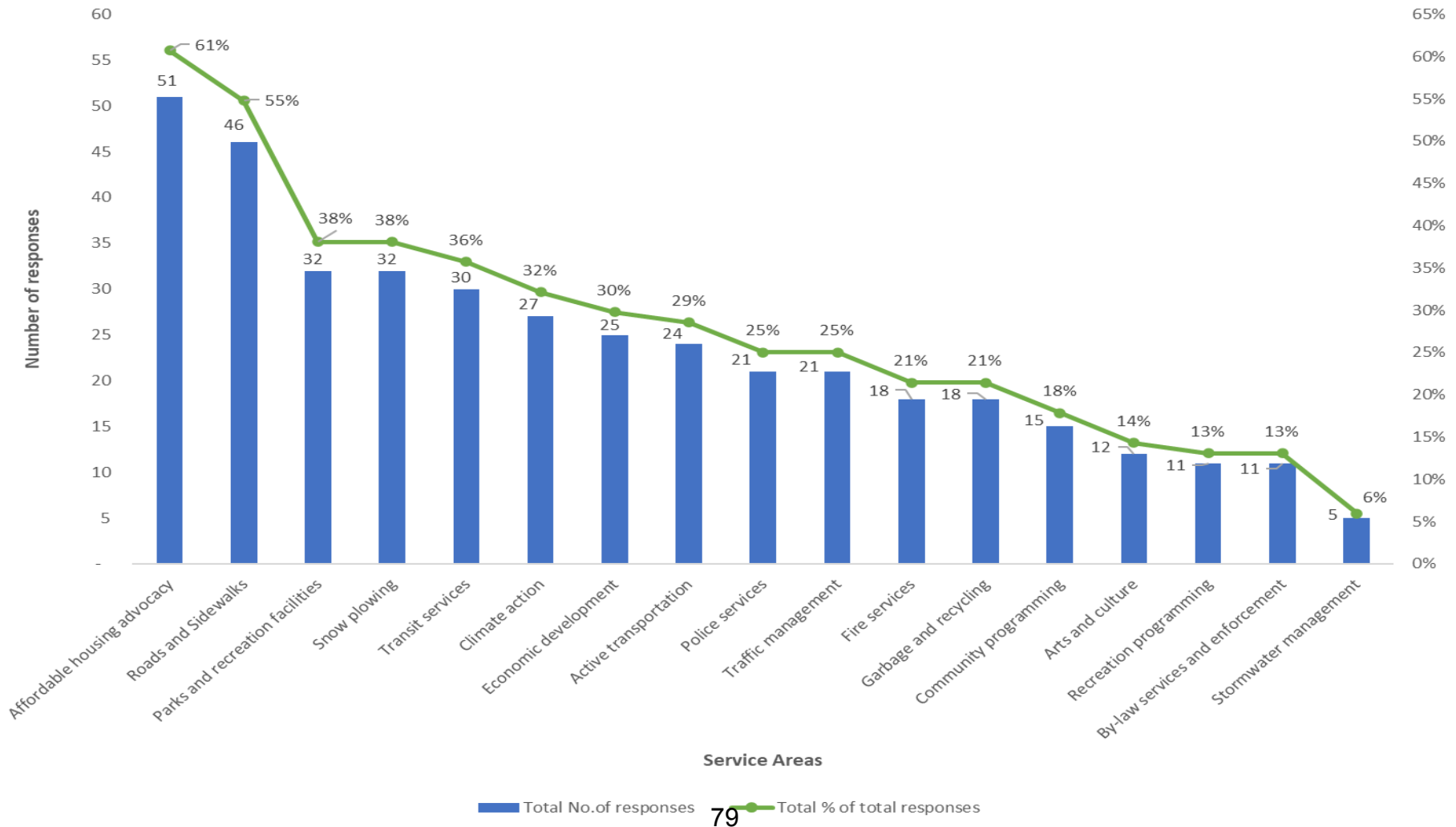
2024 General Fund Operating Budget

- **2024 Operating Budget – Summary of
Common Council Feedback**

Common Council Feedback
Support for the increase in Homeless population
New Roundabout for Saint John
Enhancing Industrial Parks
Climate Change – Mitigate east flooding
Street Reconstruction – More consistency, more beautification, traffic calming measures
Municipal Housing Entity to support housing needs
Internal – Review and update existing plans, bylaws to drive density, development, affordable housing

2024 Operating Budget – Public Engagement

Top 5 Spending Priorities for 2024 Budget - 84 respondents



Section 5:
Direction
from
Finance
Committee

Tax Rate Direction

Service Enhancement
Direction

1st Draft of Operating Budget
to be Presented Next Meeting